



CAMBRIDGE AMATEUR DRAMATIC CLUB
JOIN OUR COMMITTEE 2017-2018



CUADC Committee is the student committee that represents students' views to the Executive Committee of the ADC. It's a great thing to get involved in if you have things that you would like to change about Cambridge Theatre. This year we've been focusing on working on BME representation in particular, which was where show selection categories came from. The CUADC has a lot of resources too, so it's a great place to try and launch projects and change from, from trying to improve representation in Cambridge Theatre to running workshops and getting alumni in to pass on their skills. It's also an opportunity to pass on your own skills to freshers and introduce them to different areas of theatre that they might not have tried before. Being on CUADC Committee also gives you the chance of being on Show Selection Committee so if you want the opportunity to programme the shows that are put on at the ADC and The Playroom then this is the place to be.

WHY JOIN OUR COMMITTEE



**Sheanna
Patel**
**master
Club President
'16-'17**

APPLY FOR JUNIOR TREASURER

As Treasurer of the CUADC, you'll be in charge of overseeing all finance-related and operational matters which the committee deals with. It's tremendous fun and allows you to gain experience with things like cash flow, budget setting, show funding decisions, and ensuring the running of the Club is as smooth as possible. The role also allows you to explore areas such as alumni development, publicity and marketing working with the Club Publicist

Your voice will be an important one when the Theatre needs to consult with the student body. This means you can contribute to the long term strategy of the Cambridge theatre scene.

You'll need an interest in playing around with figures, a careful and thoughtful approach to decision making, possibly some ideas about what you'd like to change or improve but most importantly enthusiasm in ensuring people can make the most of the chance we have to create theatre without limitations.

Jack Rowan
Junior Treasurer
'16-'17



Being Secretary on the CUADC Committee is so much fun, and gives you a really diverse range of responsibilities. You're in charge of scheduling and taking minutes for the weekly meetings, which means you get to record all of the exciting ideas and plans the Committee comes up with,

Eleanor Mitchell
Club Secretary
'16-'17



APPLY FOR SECRETARY

You get to organise the Club's key social events like the May Week Garden Party and Club Dinner! This involves making bookings with venues, arranging entertainment, food and drink, and coordinating with the rest of Committee to make the event a success.

Not only is this all super fun, and so rewarding when all your planning comes together, but it's also brilliant events planning experience.

You are also responsible for the Club's constitution and being a part of making progressive changes to how the Club is run for the benefit of everyone using the theatre has been one of my favourite things about being on the Committee.

The role of technical director is a great opportunity for any technician – your job is mainly to help with the technical running of club shows and to be a point of help & encouragement to other technicians. That can involve running workshops in freshers week, turning up to help sometimes at get-ins or just answering those ‘how should I go about doing this...’ questions. I have found being club TD incredibly rewarding – it’s given me a great chance to pass on the skills I learned from other older members of the theatre who were always very helpful when I was starting out.

Although of course technical knowledge is important, to be a great club TD you don’t necessarily have to be the most competent technician in the theatre and you definitely don’t have to always have the answer to any problem – I certainly haven’t. The main thing is to be willing to help out however you can and be as approachable, friendly and positive with other technicians as possible.

APPLY FOR TECHNICAL DIRECTOR

Toby Molyneux
Club Technical
Director
'16-'17



APPLY FOR DESIGNERS' REP

My role as Designer's Rep means working with a whole network of people around Cambridge to create art! From photography, to costume design, to set design, there are so many opportunities to be involved.

Every week I run trips to the BATS Costume store at Queen's and advise on creating aesthetics for both small and large productions. There is such a huge amount of talent amongst Cambridge designers, especially amongst the more experimental work or those with a low budget, as they provide a real challenge.

Working closely with directors and cast can really improve your skills as a designer, as you learn to combine an aesthetic idea with the script and the movement of the actors. I've enjoyed my time as Designer's Rep and made some crazy stuff as a result; joining the committee has meant my network of support is very strong when it comes to looking for help with costumes, or recruiting set designers – everyone knows everyone

Alice Brightman
Designers' Rep
'16-'17



APPLY FOR CLUB PUBLICIST

Club Publicist is a challenging and interesting role on committee. Like the other reps you have to represent the views of publicity designers and publicists to committee, but the bulk of the job is liaising with every Club Show to organise their publicity campaigns. It's a great role for someone who is organised and interesting in marketing. You get to manage the public face of the Club which is a really rewarding job.



Lewis Scott
Club Publicist
'16-'17

I really enjoyed being involved in every show in a small way and it's really rewarding to see shows doing well and being seen by as many people as possible. It was really satisfying to be able to have an influence on the way the Club advertises itself and creates its public identity. The role is perfect for Publicity Designers who want to help other designers and get involved in the marketing aspect of design, but it is also well-suited to Producers who love advertising and marketing. You don't need to be a designer, but I can tell you that you will get the urge to start designing if you take on this role – I certainly did!

The job of the Directors' Rep is to support the directors in Cambridge on both a creative and practical level, and represent the views and interests of directors to the committee. Should a director want to know how to book a room in the theatre, how best to deal with a difficult cast member, or are worried about a particularly tricky stage effect, you'll be their first port of call. The Directors' Rep takes a very active role in organising the Freshers' Plays, helping to select the shows and directors, as well as leading these brave new directors through the crazy world of Cambridge Theatre.

**APPLY FOR
DIRECTORS' REP**



**Will Bishop
Directors' Rep
'16-'17**

It's also the Directors' Rep's role to ensure that the directors in Cambridge are given opportunities to improve and develop their abilities; for instance, organising workshops that explore useful techniques like stage-fighting and choreography.

My aim for this year was to create a greater community with the next generation of directors, and ensure that communication starts between directors from the first term of first year. Directing can often feel like a lonely job, and I'd love it if the next Directors' Rep continued to try and break down the walls that can exist between directors.



Saskia Baylis
Stage Managers'
Rep '16-'17



APPLY FOR STAGE MANAGERS' REP

The stage managers' representative is responsible for making sure all SMs, DSMs and ASMs on clubshows are happy with their roles and to provide any help if required. I am also responsible for the maintenance of the club props store, which hires props out to all ADC productions. I have established a system where props store hiring appointments can be made on Sundays and Mondays only, which makes the commitment very manageable and means it does not overly impact my time; I would suggest the next SM Rep continues this policy.

I have really enjoyed being part of and helping to build a community of stage managers in the Cambridge Theatre scene. I feel like the last few years have produced some fantastic SMs who work really well together as small teams and also contribute enormously to whatever company they are involved in, and I'm very proud to have been part of that. Being on committee is an incredibly valuable thing for you to do while at Cambridge, as you really have an opportunity to make decisions for the benefit of everyone involved in the theatre.

APPLY FOR ACTORS' REP

Being a part of the committee in general is also really good fun, getting to be part of the decisions made by CUADC and have a say in the kinds of events and initiatives that get supported in the theatre community.

It is a great privilege to know that you're acting as representative for all Cambridge actors. We would definitely recommend running for actors' rep if being a voice and source of support for your fellow student actors in Cambridge sounds like your cup of tea.

The role of actor's rep is a really great one- and you should definitely apply. Not only do you get the joy of sending out fun and quirky Actors' Lists every week, we have had a great time running the fresher auditions, audition technique workshops and providing advice and support to those who have approached us.



Amy Malone &
Rebecca Vaa
Actors' Reps
'16-'17



APPLY FOR TECHNICIANS' REP



As Technicians' Rep, you are responsible for looking after and representing the lighting and sound teams of CUADC productions. Often, this means fielding any technical enquiries that they have – whether that's answering them yourself or passing them on to whoever can best help – as well as sending out the Production Vacancies list every other week to let people know of any upcoming opportunities they can apply for. Along with the Club TD, you are responsible for organising and running any technical workshops you decide to put on, and you are also in charge of the (very exciting and mysterious) Club Cupboard.

I've also loved having more of a voice in CUADC policies, but the highlight of my time on Committee has definitely been organising and running workshops for the incoming Freshers, as it's been great to get to pass on doing what I love to new enthusiasts. I would definitely encourage anyone to apply for Committee; you will have a great year, have an influence on everything from show selection to theatre redevelopments, and really get to be a part of what makes the Cambridge theatre scene so special.

Catja Hamilton
Technicians' Rep
'16-'17





Oscar Yang
Producers' Rep
'16-'17

Being on the CUADC committee has been a wonderful experience - as Producers' rep I got to know many producers well and help out with different club shows in various areas. As part of the CUADC committee I also got to be part of making decisions in regards to making the theatre scene even better for everyone. I've also gotten to be a part of the show selection panel which was very exciting and eye-opening, to be able to be a part of the team that puts together a season for the ADC and Playroom.

My role is representing the views of producers in the club. The producers' rep is responsible for choosing and guiding Freshers' shows producers, finding producers for club shows and helping out Club show producers if needed. If you are passionate about the theatre scene in Cambridge then I'd encourage you to run for committee!

APPLY
FOR PRODUCERS'
REP

APPLY FOR MEMBERSHIP SECRETARY

Being membership secretary has been a lot of fun. Most of the time, I deal with the shows CUADC funds each term to make sure that everyone involved is a member. This entails emailing producers, making cards for people who sign up, then making drinks tokens for each show's get-out party. I also help with membership events, such as the Garden Party and Club Dinner, to make sure that everyone who comes along is a member.

Alex Barnett
Membership Officer
'16-'17



Usually this involves my giant membership spreadsheet, which I waste far too much time colour coding...! Committee in general has been a lot of fun - it gives you the opportunity to have a say in which shows to fund each term as well as how the club and theatre are run overall. I'd definitely recommend going for this role and committee in general - especially if you love spreadsheets!

The funnest position on Committee! My role on the committee is to help anybody out who also wants to get involved too, even if, like me, you have no idea where to begin. I am here for anyone to contact who may find themselves under a lot of theatre stress and wants to blow off some steam.

**Emma Blacklay-
Piech
S&O Officer
'16-'17**



APPLY FOR SOCIAL & OUTREACH SECRETARY

As well as supporting those who need help, or those who want but don't know how get involved with theatre, this position involves spreading a lot of theatrical love. CUADC provide 'Outreach baskets' to its shows filled with snacks to help keep the members of the company going during the marathon of tech and dress. I have also helped organise Club parties, including our brand new Winter Party and renowned Garden Party, for which I made CUADC cake pops and devised an epic relay race. If you love the theatre scene and love bring crazy theatre people together, this is the role for you.

HOW TO APPLY FOR COMMITTEE

You may run for election for up to three roles, though for no more than one from each of the following three groups:

Officers - Junior Treasurer, Secretary and Technical Director

Representatives - Directors' Rep, Producers' Rep, Technicians' Rep, Stage Managers' Rep, Designers' Rep, Actors' Rep (x2) and Club Publicist

Secretariat - Membership Secretary and Social & Outreach Secretary

Please send nominations to the Club Secretary by 1pm on Sunday 26th February.

You may submit a manifesto of no more than one side of A4 per role you are running for. Please get these to me, signed by a proposer and seconder (who must both be members of the Club) by 1pm on Sunday 26th February. They may be sent by email (secretary@cuadc.org) or placed in the Secretary pigeon hole outside the management office at the ADC.

HOW TO APPLY FOR COMMITTEE

On Sunday 5th March, the Club's Annual General Meeting will take place in the ADC Bar at 1pm. The AGM will include election hustings and voting will be opened. Hustings will involve a 90 second speech from each candidate, followed by questions, and the results of the election will be announced after Club Dinner that evening.

If you have any questions at all about running for the Committee, the election process or what the Committee itself does, please don't hesitate to get in touch!

Secretary – secretary@cuadc.org; Junior Treasurer – treasurer@cuadc.org;
Technical Director – td@cuadc.org; Technician's Rep – technician@cuadc.org;
Stage Manager's Rep – sm@cuadc.org; Publicist – publicist@cuadc.org;
Designer's Rep – designer@cuadc.org; Director's Rep – director@cuadc.org;
Producer's Rep – producer@cuadc.org; Actor's Rep – actor@cuadc.org;
Membership Secretary – members@cuadc.org; Social and Outreach Secretary – outreach@cuadc.org