



Cambridge University Amateur Dramatic Club

Minutes 20/10/13, 7.30pm, ADC Bar Box Office

1. Apologies for Absence

Received from: Emma Wilkinson, Emma Powell, Johann Kamper, Phoebe Hill, Peter Birch

Not received from: Helena Middleton, Charlotte Quinney, Kit Fowler

- Due to lack of general attendance, committee members should see email from President.

> **New system for Committee dates:**

- Preliminary list of times for term issued week 20-26 Oct. Any immediate issues should be raised.

- Meeting time will be confirmed by Thursday of week preceding. Those unable to attend should inform Emily by 6pm Friday.

2. Minutes and Matters Arising

- Following meeting with Flo (Theatre Manager), a small change was made to the new Lent Term Musical applications system outlined in minutes: Producers should apply at the same time as Directors (but separately) due to scheduling demands.

> adctheatre.com/get-involved/applications.aspx

3. SPAT RAG Reports

a) History Boys – *David Stansby*

- Sold out, run finished. No overspend other than £100 unbudgeted. Made about £2000.

b) Six Characters – *Tim Palmer*

- Successful run, now finished. Financial situation still to be confirmed, but due to growing audiences should have made money on top of that made in Edinburgh.

c) Jerusalem – *Oli Rew*

S – Good – club/theatre have purchased 85 comps for Tuesday for Freshers' Shows.

> **Committee should still push sales this week.**

P – Going well, but generally more support should have been provided last term.

A – Seems fine – has a lot of enthusiasm and high production value.

T – Currently in build/plot. Lots of get-in help from committee and volunteers, should be very successful aesthetically.

> **Committee to review with Jerusalem team how committee support on shows with technical recruitment problems should work, as well as general feedback.**

d) Panto – *Emma Wilkinson*

S – Fantastic sales, far ahead of any other year.

- Publicity on 'Final Draft No. 3' – should be finalised by the end of the week.

P – Good, and almost complete. Communication might improve a little after intensive auditions in the last week making this tough.

A – Fully cast and read-through! Some standard casting difficulties experienced across various shows, but a strong and talented group.

T – A little behind due to losing original set designer, but should be budgeted in the next week by Tim.

- > Still down a master carpenter, though Tom Louth is keen when asked.
- > Many have expressed interested in scenic painting and carpentering
- > Fresher help poached from those without appointments on the Freshers' shows.
- > CLX still unconfirmed as no contact has been made with David Wood.
- > Tom Johnson is working on lighting with Bethany, Ed Louth is happy to advise.

e) The 24 Hour Plays – *Emily Newton*

- **S** - Publicity to be redesigned, printed/laminated in ADC. A history of strong sales.
- **P** - Executive producers appointed: Freddie Tapner and Jess Wollinski
 - > No budget to be set other than travel expenses (within reason) for judge.
- **A** – n/a
- **T** – Applications to open for technical director/someone to oversee.

4. **Freshers show update**

- Full production teams appointed and have accepted, casting ongoing led by Directors.
- Trip to see Jerusalem on Tuesday. Meeting at 6.45pm in the bar to allow them to mingle before the Bar opens to the public.

> Any available committee can make up the 85 seats booked, **but let Adam know.**

> **As of next week, shows to fall under SPAT RAG agenda item.**

- **Greek – Sam Rayner**
- **Confusions – Johann Kamper**
- **Penelopiad – Zoe Higgins**

5. **Constitution**

- The constitutional review is next term, please begin to read through the document and think about amendments in advance.

6. **Info list**

Adam already sent it. See the Info List for details.

7. **AOB**

a) Love and Respect the Theatre

- Case studies: DR 2 debacle of last weekend, music repeatedly turned up over sound limit at at HB after party.

> **As a committee, we need to treat the theatre and its facilities with respect, set a president amongst users and pull up on others leaving spaces messy (kitchen, DRs, backstage...).**

b) Tech Box

- HB Director invited members of the public into tech box after show sold out, they learned the regular users code, tried to bring (alcoholic) drinks from the bar, and reached the lift limit.

> **Theatre and committee should make it plain that none of the activities above are acceptable, and prevent it from happening again.**

c) Committee/Regular Code:

- Too many non-committee now know it, club room is a dumping ground and admin space abused by non-committee.

> **Committee code to change.**

> **Cloffice to be cleared of any junk so it can be used!**

d) Free drinks:

- HB cast badgered Oli whilst working on bar for the 'two free drinks' for selling out.

- 'Free drinks' are now an expectation rather than a treat?

> HB almost sold out before they returned to Cambridge – no work!

> Should an easily sellable show get these perks over a harder working but unsold show?

- Free drinks often budgeted under 'admin'. Should we be paying for this?

> Larger teams such as panto credit 75-100 people, and often people are able to claim drinks of those not in attendance of party.

> CUADC/Theatre pays for much of the bar at annual dinner, end of year party etc.

- **Shows should be limited to one free drink, but discussion to be ongoing.**

NEXT MEETING: Sunday 27th October, 7.00pm, DR 2