



Cambridge University Amateur Dramatic Club

Minutes, 8th March 2015, 6.00pm Larkum Studio

Meeting Commences: At 6pm but actually probably later.

1. **Apologies for Absence**

Received from: Some people but not all who were not there. See Madeleine Hayes for details.

Present: Harry Stockwell, Madeleine Hayes, Sam Payne, Lewis Scott, Jack Swanborough, Cat Watts, Sheanna Patel, Nicholas Hulbert, Jamie Balcombe, Jack Rowan, Joe Spence, Emma Blacklay-Piech, George Kan, Agnes Cameron, Josie Wastell, Romilly Beddow, Bethany Craick, Lydia Clark, Richard Barnes

2. **Minutes and Matters Arising**

Not received so no matters arising brought to the meeting.

3. **Show Reports**

(a) *Dreaming with Dali* (Week 6 Corpus Mainshow, Show Contact: Harry Stockwell)

S - In the end about 50%. This was because on one night it didn't open properly due to a bad technical rehearsal that they did not see coming. It was discussed with both Flo and Harriet Webb and morale seemed better as a result of this decision.

P - Overall good. It seems they were running well until the tech

A - Acting really good but let down by lack of set.

T - Team lacking technical experience which may have led to them not seeing the problems coming.

(b) *Rent* (Lent Term Musical, Show Contact: Sam Rayner)

S - Currently at 53% (pipes up the Producer). Better than previous Lent term musicals at this stage.

P - On track

A - Presumably good.

T - Also on track

4. **Handovers**

They need to be done in the next week. This is especially crucial as we are funding a week 1 show.

5. **Committee 2014-15**

No other thoughts from the previous committee. Therefore they all noisily leave.

6. **Show Reports (2) and show contacts**

(a) *Accidental death of an anarchist* (Week 1, Corpus Mainshow)

Agnes Cameron appointed as show contact

(b) *Turn of the Screw* (Week 3 ADC Lateshow)

Jack Rowan appointed as show contact

(c) *Othello* (Week 4 ADC mainshow)

Emma Blacklay-Piech appointed as show contact

(d) *A Midsummer Night's dream* (Edinburgh)

Sam Payne appointed as show contact

(e) *Midnight café* (Edinburgh)

Lewis Scott appointed as show contact

(f) *Picasso stole the Mona Lisa* (Edinburgh)

Sheanna Patel appointed as show contact.

7. **Information for new committee**

Meeting next week

Meeting attendance

- Let Lydia know (or else!). Preferably after the agenda or email Lydia to put stuff on the agenda on Friday before.
- If you have something big put a bit of information about it down for discussion beforehand.
- Admins on lists will be changed now. Hopefully emails will be done in the next couple of days. Make sure you know what you are sending.
- Rob Eager offered to do headshots. This will be on Friday.
- The club office you can all use – yay! Do not fill it with rubbish. No show costumes!!!
- Look at your bit of the constitution.
- Google document for phone numbers for Lydia tracking procedures.
- Committee meeting day: Josie has choir at current time. The longest meeting to date was 2 hours. **Sundays at half seven confirmed for now.**

8. **Edinburgh Shows**

- Should there be a CUADC van? This would be to transport set up and avoid having to make it/buy it up there. Picasso want a door and midnight café want decking. There has been a van in previous years which worked well. It would be paid for out of their budget. However, someone needs to be over 21 to drive a van (obviously).

Action: check they have someone in the cast to do it and if not make sure they arrange for someone to commit to drive up north. All three shows there in the last half which makes co-ordination easier.

- Brochure? This was not done last year. Not sure it was very helpful last year for those that did it. It also could potentially hinder individual shows. The idea would be that other Cambridge societies would have to pay for space in it. This would be roughly 100 pounds for each show.

Action: contact venues and producers of non-cuadc shows to see if they would be interested. Try and find out now if people/we want to do it.

9. **Info List**

- Only Rent information needs to go out. However there appears to be quite a few people not signed up to the information list who need to be.

Action: This week on normal lists encourage people to sign up for the general info list.

10. **A. O. B**

Ongoing things:

- The rehearsal space dealt with by executive committee (lots of different people). Money might be spent finding other rehearsal spaces which would be good
- Costume store: theatre doesn't want to spend a lot of money on new costume store but rake void could be turned into new costume store over the summer however this is dependent on sorting the ventilation problem.
- Freshers show survey is not pressing and can be dealt with next term.

Agnes Cameron proposed that CUOS would be interested in funding a costume store and this would be an opportunity to improve the current collection. Although the current costume store is run by us no one else is charged. Sam Payne: the space not ours to give. Harry Stockwell: even if it came into ADC it would be the theatre's space to give not the club's.

Action: Wait and see what happens with the costume store this summer before taking further steps.

Jack Swanborough proposed building a small box to stock with boxes of screws set at standard price to do cash sales.

Current sundries screws are not nice and three times the price.

Not for profit but just for bulk order.

Harry Stockwell: would this count at VAT income? Issues with feasibility. Josie Wastell: sounds functional but need to discuss

Action: Allow time for the potential costing to be appraised and then review it again at next week's meeting

Joe Spence said the actor's list was received four times due to a glitch. This is apparently a mess up on the cuadc account admin.

Action: It needs to be fixed will be done tonight. And on roughly the same topic...

Who should be webmaster? This is a co-opted position. They come for 1st meeting of every term.

Catt Watts asked what function should the social and outreach secretary perform?

Action: leave it for now and this should be discussed next week.

Meeting ends: no idea

This next meeting will be Sunday at 7:30 in a random location as the secretary did not realise she had this to do as she still has not had her handover yet.