



Cambridge University Amateur Dramatic Club

Meeting Minutes, 15th May 2016, 7.00pm, Larkum Studio

Meeting Commences: 7.10pm

1. Apologies for Absence

Received from: Rebecca Vaa and Toby Molyneux.

Present: Sheanna Patel, Amy Malone, Will Bishop, Alex Barnett, Oscar Yang, Catja Hamilton, Saskia Baylis, Ellie Mitchell, Jack Rowan, Lewis Scott and Emma Blacklay-Piech.

2. Minutes and Matters Arising

a. Mainshow running times

Sheanna Patel outlines the conversation from last week. We agree that we should instruct Club mainshow directors to cut their show if the running time is too long, as it is not fair on the lateshow, and reflects badly on the Club if a Club mainshow negatively impacts another show.

3. Action Points

a. Ellie Mitchell to complete the booking with Michaelhouse:

This has been done; she is waiting to receive an invoice.

b. Ellie Mitchell to look into alternative photography service before confirming anything with Lafayette:

This will be done in the next few days.

c. Alex Barnett to advise Mnemonic's Producer to speak to Alan Egan and/or Rhys Chamberlain about the specifics of achieving the sound effect they would like:

This is now all sorted.

d. Ellie Mitchell to ask the Producer of The Wives of Others to reopen for a technician as they initially opened quite early:

They have reopened.

e. Lewis Scott to ask for a mid-week report from The Country Wife and circulate to the rest of Committee:

See 'Show Reports' below.

- f. Sheanna Patel to give admin rights for the crew list to Catja Hamilton.
Catja Hamilton has admin rights.
- g. Sheanna Patel and Jack Rowan to discuss acquiring a Visualiser with Mitchell Clarke.
Mitchell Clarke has said he would like more information on prices; Sheanna Patel to pursue this after exams.
- h. Jack Rowan, Catja Hamilton and Alex Barnett to formally contact the individuals avoiding paying for membership as discussed.
The individuals concerned have paid for their membership.
- i. Ellie Mitchell to talk to Alan Egan about the possibility of developing an online voting system.
Ellie Mitchell spoke to Alan Egan, who said he would be able to develop something, but he could never make it as trustworthy as CUSU's system. We discuss if there is even any need for us to complete the vote count by the end of Club Dinner; would it not make for a more pleasant evening for everyone if the result was not announced until the next morning? We agree that this would actually be a lot nicer.
Action Point: Sheanna Patel to find out more about the CUSU voting system.

4. Show Reports

- a. *The Eradication of Schizophrenia in Western Lapland* (Week 3 Corpus Playroom Mainshow, Show Contact: Oscar Yang)
S – Pretty good, better than expected.
P – Producer is happy with how everything went.
A – Oscar Yang quoting Producer: 'So hot the national grid couldn't handle it.' It takes Ellie Mitchell a few minutes to realise that this is extra funny because there was literally a power cut one night.
T – Get-Out went well.
- b. *Mnemonic* (Week 4 ADC Mainshow, Show Contact: Alex Barnett)
S – Very low.
Action Point: Committee to push Facebook publicity. Lewis Scott to help out with publicity and look into discount codes.
P – They are in budget.
A – All is going well, although some actors may not be off-book yet.
T – They would like help with QLab and with finding ops. Catja Hamilton has advised them to post on Cambridge Theatre.

- c. *Wasted* (Edinburgh Fringe, Show Contact: Saskia Baylis)
No show report received.
- d. *The Wives of Others* (Edinburgh Fringe, Show Contact: Ellie Mitchell)
No show report received because Ellie Mitchell has been quite spectacularly incompetent and forgotten to ask. She is very sorry, but she does know they are still waiting to confirm some cast members.
- e. *Alice* (Edinburgh Fringe, Show Contact: Jack Rowan)
 - S** – N/A
 - P** – All going well, although we have not yet paid the entire venue fee upfront as we would like to, as Gilded Balloon haven't provided a payment schedule. Producer is going to ask for this.
 - A** – All good.
 - T** – All good.
- f. *The Country Wife* (Edinburgh Fringe, Show Contact: Lewis Scott)
 - S** – They are on sale now, but have two different listings on the Fringe website. Lewis Scott has pointed this out to their Producer who will hopefully be in touch with them.
 - P** – They now have a publicity designer.
 - A** – They now have a cast.
 - T** – They have a Technical Director and Stage Manager.

Sheanna Patel is appointed as the show contact for Panto.

5. Stash

Emma Blacklay-Piech agrees to put together some stash mock-ups and place the order this coming week. At some point in the course of this conversation, Sheanna Patel says 'I am not *mischievous*. I'm just a chief'.

6. Info List

- a. Mnemonic

7. A. O. B.

Alex Barnett:

- a. Raises the issue that Corpus Playroom Get-Outs can finish very early, and the team then doesn't get to use their free drinks tokens because they don't want to wait until after the ADC Get-Out has finished. She asks if the tokens can be used on a different night. Jack Rowan says they should ideally be used within a week.
- b. Asks if we could have Club stash? We agree to come up with some options at a later date and poll members to see if it would be bought.

Amy Malone:

- a. Asks what has happened regarding content warnings. Sheanna Patel has taken the issue to the Executive Committee and we now have a system in place. Ellie Mitchell doesn't hear exactly what the system is because she is high on lack of sleep, Lemsip and stress, but everyone agrees that the system is a good one.

Sheanna Patel

- a. Informs everyone that headshots for the committee poster will be happening on Sunday 29th May, at Rob Eager's house.
Action Point: Ellie Mitchell to make a doodle poll for ten minute slots on this day.
- b. Asks who can attend the Funding meeting on Tuesday 17th May. Enough people can attend.

Lewis Scott

- a. Asks if we would like a Facebook event for the Garden Party. Yes.
Action Point: Lewis Scott to make Facebook event and email invite for the Garden Party.

Jack Rowan

- a. Gets confirmation of proposals for Patron. We agree that Sam Mendes and Tom Hiddleston would be a good start.

Ellie Mitchell

- a. Asks how many people will actually be able to make the meeting if there was to be one next Sunday. Not enough to make us quorate. Next Sunday's meeting cancelled.

Oscar Yang

- a. Asks when we are choosing the Freshers' shows. We agree that proposals for Freshers' Plays should be sent to Ellie Mitchell by Saturday 28th May, and we will meet on 11th June to discuss.

Meeting Ends: 9.07pm