



# Cambridge University Amateur Dramatic Club

## Agenda, Saturday 12th November 2016, 4.30pm, Dressing Room 2

### Meeting Commences: 4.41pm

#### 1. Apologies for Absence

Apologies Received: Catja Hamilton, Alice Brightman and Will Bishop.

Present: Ellie Mitchell, Saskia Baylis, Sheanna Patel, Alice Brightman, Lewis Scott, Jack Rowan, Alex Barnett, Toby Molyneux and Oscar Yang.

#### 2. Minutes and Matters Arising

Minutes approved.

Sheanna Patel tells us that funding offers for Lent have been given out and everyone has accepted!

#### 3. Action Points

- a. Lewis Scott to ask last year's 24 Hour Plays poster designer if we can reuse their design.  
He has designed a new one as he couldn't get in touch with them. Oscar Yang described it as 'lol'.
- b. Jack Rowan to contact the Producer of the 24 Hour Plays about the budget.  
Done
- c. Jack Rowan to get in touch with *Bed* about budget.  
Done.
- d. Catja Hamilton to advise the *Bed* Lighting Designer to do shared overnight with the Mainshow.  
Done.
- e. Every representative on committee to get in touch with their equivalent on the *Britannia* team. Oscar Yang to hold a production meeting with them to help out.  
Lewis Scott held the meeting as Oscar Yang had show selection; everything is going smoothly. The Stage Manager will be running the get-in and the plans look good. They have just tested the bungie cord with Toby Molyneux.
- f. Catja Hamilton to fill us in on how Lighting and Sound are going for *Britannia*.  
All is well.

- g. Ellie Mitchell to decline the Clare Actors request.  
Done.

#### 4. Show Reports

- a. *24 Hour Plays* (ADC Theatre, Show Contact: Saskia Baylis and Oscar Yang)  
No show report received but everything is going well.
- b. *Panto* (ADC Theatre, Show Contact: Ellie Mitchell)  
**S** – Obviously fine.  
**P** – There is a Sound budget issue; it is going to be £200 over budget at the moment due to changes to equipment sources. Alan Egan is currently working out ways to bring the spend back under budget.  
**A** – Rehearsals are going well; the choreography is complex but is being learnt!  
**T** – The build is finished, so there is just painting to complete! Quote Toby Molyneux with his mouth full: 'We're weally weally far ahead'. The revolve mechanics have suffered a small blip but are being fixed!
- c. *Rules for Living* (ADC Theatre, Show Contact: Oscar Yang)  
**S** – 26%  
**P** – They've been in touch with Varsity for a week and they haven't sent anyone for a Preview; Alex Barnett suggests they write something themselves. Lots of set dressing and furniture is arriving tomorrow; food is being bought tomorrow; programme is done, though Lewis Scott hasn't seen it.  
**A** – They had a run-through yesterday; everyone seems happy.  
**T** – The paper tech is done, as is the rig plan. Toby Molyneux says they are tight timewise on set but he will go help with their build.
- d. *Bed* (ADC Theatre, Show Contact: Alice Brightman)  
Hasn't received a report but she has spoken to people and things seem fine. Toby says their set is done. There does seem to be a lack of publicity though - they need to use it. Sales are very low. Lewis to tell them to share event in groups.
- e. *Britannia Waves the Rules* (ADC Theatre, Show Contact: Lewis Scott)  
**S** – 27%  
**P** – Publicity seems to be fine; everything is on track.  
**A** – Apparently it's really really good! Everyone cries every time lol.  
**T** – All good.

## **5. Info List**

Freshers' Shows

Panto

## **6. A.O.B**

Lewis Scott

- a. Says John Evans is reworking section 5 to help solve the issue of casts disappearing from get-outs.

Sheanna Patel

- a. Feeds back on our response to the CUMTS proposal.

Ellie Mitchell

- a. Asks that everyone pays her for formal!

**Meeting Ends: 5.28pm**