



Cambridge University Amateur Dramatic Club

Minutes, 14 May 2017, 17:00, Larkum Studio

Meeting starts 17:08

1. Apologies for Absence

Received from: Sammie Ruston, Ellie Cole

Present: Oscar Yang, Charlie Jonas, Andrew Tan, Charlotte Stephenson, Milly Parker, Theo Heymann, Charlie Eardley, Katherine Ridley, Sophie Taylor, Adam Mirsky, Carine Valarché

2. Minutes and Matters Arising

Minutes passed.

3. Action Points

- a. Theo Heymann to ask the Gilbert and Sullivan society about how their subsidies scheme works

Theo tells us that if you get a needs-based subsidy from the University or your College then you are eligible for it. He points out that the society makes a lot of money from their show which allows them to do this.

- b. Sophie Taylor to investigate the use of ARU's photography studio
She has got the email address of the SU's Academic Officer and will send them an email.

Action point: Sophie Taylor to send this email.

- c. Katherine Ridley to track down the garden party photo

Ellie told her that either Mitchell has it or it's still with Lafayette. She has emailed Mitchell but has not yet received a reply.

- d. Carine Valarché to talk to Vicky about membership benefits

Vicky has said no discounts can be given on drinks or food from the bar. The confirmed benefits are half price ice creams, buy two get one free on opening night of CUADC shows, Garden Party, Winter Party, and early access to tickets for Panto and LTM.

- e. Katherine Ridley to open applications for Technicians' Representative Done. Five applications were received.

- f. Eva O'Flynn to ask directors' and producers' opinions on prescribing a show

This is no longer relevant as we cannot get rights for the show.

- g. Oscar Yang to find out if we actually could get rights for the show
We can't. However, he says that we should still discuss pre-programming if we can get rights for another big musical.
Action point: Everyone to think of ideas for next year's LTM.
- h. Sammie Ruston to order the sweatshirts
Sammie isn't here to report, but we had to wait until the Technicians' Representative was voted in anyway.
- i. Sammie Ruston to talk to Richard about our concerns regarding the Costume Store
Deferred.
- j. Katherine Ridley to ask Rob Eager to come and take headshots for Theo, Milly, and the new TR
Rob Eager is happy to take the photos.
Action point: Katherine Ridley to organise this.

4. Show Reports

- a. *MOJO* (Week 2 Mainshow) – Adam Mirsky
No show report received.
- b. *Nine Parts of Desire* (Week 3 Playroom Mainshow) – Theo Heymann
S – Very low.
P – They have not found a sound designer but the director is going to do the sound effects.
A – All good.
T – All good.

Eva O'Flynn arrives 17:19.

- c. *The Language Archive* (May Week Playroom Mainshow) – Andrew Tan
S – 5%
P – All good.
A – All good.
T – All good, are going to bring in someone who knows more about projection.
- d. *A Sudden Burst of Blinding Light* (Edinburgh) – Ellie Cole
S – None yet, but a press release is being organised.
P – They have a full crew and will have a company meeting soon.
A – They have a full cast, will have a read through at the company meeting, and will start rehearsals at the end of term.

T – They have a full tech team and will be discussing technical requirements soon.

e. *Human Animals* (Edinburgh) – Milly Parker

No change from last week as they are waiting until after exams to move forwards.

f. *Maklena* (Edinburgh) – Charlotte Stephenson

S – Tickets are now on sale.

P – All good, will be sorting publicity with Charlie Eardley ASAP.

A – Are planning a rehearsed reading in the bar.

T – Have found an LD, will hold a full production meeting after exams.

g. *Exile* (Edinburgh) – Carine Valarché

S – n/a

P – The publicity designer will be sending updates in the coming weeks, and they are planning a trailer.

A – No update.

T – Set plans have been discussed in more detail with the set builder, who will be sending them updates in the coming weeks.

5. **Technicians' Representative Co-option**

Ana Pluskoska is elected Technicians' Representative.

Action point: Katherine Ridley to email Ana Pluskoska offering her the role.

6. **Alumni Contact**

We have a list of email addresses for people who were members of CUADC but have graduated. We're not sure how we want to stay in touch with these alumni. Carine Valarché points out that if they bought lifetime membership they still get all of the benefits. We agree that Oscar Yang will send out a termly email about our season to alumni.

7. **Edinburgh Subsidisation**

Following on from previous discussions about this, we discuss the possibility of a scheme which allows us to subsidise the costs of going to Edinburgh with a show. Oscar Yang says that a lot of the money we put towards theatre has widespread benefits, such as renovating the Costume Store or buying new cans. Giving people subsidies for Edinburgh shows would not achieve this kind of widespread benefit. Andrew Tan says that we wouldn't be able to subsidise entire companies, just one or two people each year. Oscar Yang suggests telling producers they should let us know if anyone is having great financial

difficulties, but not widely publicising this. Charlie Eardley points out that this still wouldn't solve the issue of people being put off applying or auditioning because they couldn't afford going to Edinburgh. Sophie Taylor suggests creating a resource about budgeting for the Edinburgh Fringe and possible sources of help such as college grants.

Action point: Sophie Taylor to organise this.

8. Freshers' Week

Oscar Yang asks if anyone has any ideas for Freshers' Week. Oscar Yang says that, as in previous years, we will definitely go to CUSU Freshers' Fair and run Freshers' Friday. Theo Heymann says that he will encourage freshers to go to the Week 1 Mainshow get in. Charlotte Stephenson, Eva O'Flynn, Adam Mirsky, and Ellie Cole would all like to run workshops. Milly Parker says that she and Theo would like to make a glossary of technical terms and make it available during Freshers' week. Oscar suggests setting up shadowing jobs for Panto, but Theo Heymann points out that techies don't always have time to teach during get-ins, so we agree that this could happen during another Mainshow we fund.

9. Gender Outreach

Katherine Ridley recaps issues discussed during our handover meeting with the previous committee. It was suggested that the theatre attempts to get a 50/50 gender split among people invited back as part of the ADC Academy. Oscar Yang and Theo Heymann agree to bring this up when it is discussed with the Executive Committee. Theo Heymann says that management is very enthusiastic about the idea of creating infographics to put up around the theatre and that he and Ana will arrange this after exams. It was also suggested by the last committee that efforts are made during Camp to create mixed ability teams. Milly Parker is probably going to Camp this year so she will follow up on this. She suggests having another women and non-binary techies drinks event. The last one was not very popular but it was advertised very late. We agree to have one after exams this term and one after the freshers' shows next term.

10. Garden Party

Katherine Ridley tells everyone that as she won't be here for the Garden Party she will plan everything in as much detail as possible after exams to make it as easy as possible for Andrew Tan, who will take over the planning when she

leaves. As several committee members are missing the Garden Party we will have the committee photo taken at a different time during May Week.

Action point: Katherine Ridley to organise this.

Sophie Taylor agrees to plan a game for the Garden Party and to arrange decorations.

Action point: Sophie Taylor to contact Emma B-P about this.

A few people know people who have cars in Cambridge so we shouldn't have a problem transporting things around. Katherine Ridley reminds everyone that we will only have an hour to set up in Churchill, as we have the grounds booked from 13:00 and the Garden Party will start at 14:00.

11. **Info List**

9 Parts of Desire

12. **A.O.B**

Theo Heymann

Says that most addresses on the ADC Crew and ADC Techie lists are defunct CRSids and suggests that these should be dealt with. Charlie Jonas says that we should return to this after exams.

Charlotte Stephenson

Tells us that the Maklena producer has just messaged her to say they are thinking of doing a self-funded London run in September.

Sophie Taylor

Says that the ADC Bar is one of the cheapest places to drink in Cambridge and that it should be advertised more.

Action point: Sophie Taylor to talk to Vicky about this.

Andrew Tan

Says that we are planning on selling the jukebox from MOJO. Asks who should go through the process of selling it. Theo Heymann says he should talk to the producers. CUADC owns it now but it's the show's responsibility.

Action point: Andrew Tan to talk to the MOJO producers about selling the jukebox.

Andrew Tan has talked to Saskia and Siyang about the BME panel. They are concerned that BME students won't attend because they think nothing will come out of it. They suggest that we invite people from other theatre committees. Eva suggests making it a drinks event with a panel. This will be arranged after exams.

Eva O'Flynn

Says that she would like to make sure directors are getting proper consent from actors, especially in scenes with physical contact, and would like to run a workshop on this at the end of term.

Adam Mirsky

Says he is not authorised as an administrator on the actors' list.

Action point: Charlie Jonas to change this.

Says he has been talking to Posey Mehta about workshops and asks for this to be on the agenda next week.

Oscar Yang

Asks Charlie Eardley to create a Garden Party invite.

Action point: Charlie Eardley to do this.

Asks everyone to think about their commitment to other shows during Michaelmas as we will be very busy running events for freshers.

There will be a meeting to decide which Michaelmas shows to fund at 7pm on Tuesday 23 May after the season is presented to the Exec. Oscar Yang, Andrew Tan, and three other committee members need to be there. We confirm that at least three people can make it.

We agree that our next committee meeting after next week's (21 May) will be on 13 June.

Action point: Katherine Ridley to make a Doodle poll to decide on a time.

Katherine Ridley

Says that reply-tos are driving her crazy.

Action point: Charlie Jonas to remove the lists' overrides.

Charlie Earldy

Asks everyone to help with 9 Parts of Desire publicity.

Theo Heymann

Asks Charlie Jonas to do the Technical Director email address handover.

Action point: Charlie Jonas to do email handovers for Theo Heymann and Ana Pluskoska.

Meeting ends: 18:47