



Cambridge University Amateur Dramatic Club

Minutes, 14 January 2018, 18:00, Larkum

Meeting starts: 18:07

1. Apologies for Absence

Received from: Charlie Eardley, Eva O'Flynn

Present: Oscar Yang, Carine Valarche, Katherine Ridley, Avi Veleviski, Sophie Taylor, Milly Parker, Charlotte Stephenson, Theo Heymann, Charlie Jonas, Andrew Tan, Adam Mirsky, Ellie Cole, Sammie Ruston, Adam Mirsky

2. Minutes and Matters Arising

None.

3. Action Points

- a. Representatives to post about the Feedback Form on the individual Facebook groups.
Some people have done this. Representatives should continue to do this.
- b. Theo Heymann to arrange transfer of the workshop toolcodes list from CUADC to the theatre.
John is very busy with redevelopment so this hasn't been done yet, but will be done soon.
- c. Andrew Tan to contact Alan to negotiate over the tablets.
Deferred to next week.
- d. Adam Mirsky to ask for more information about buying puppets.
He has spoken to Johnny who will write up a proposal.
- e. Oscar Yang to offer Pomona funding.
Done.
- f. All reps to talk to those involved in the fresher shows including what they could have done better - to be reported on after Christmas.
See below.
- g. All committee members to ensure they are free on Sunday 4th March for hustings and dinner.
Done.
- h. Katherine Ridley to schedule the Constitutional Review over Christmas.
Done.

18:12 Ellie Cole and Sammie Ruston arrive

4. Show Reports

- a. **Porterhouse Blue (Week 3 ADC Main – Katherine Ridley)**
S – 30%, publicity will kick in soon.

P – One set designer has dropped out but the remaining set designer seems fine with that. A composer has also dropped out, no replacement has been found so they have cut down on the amount of music that will be composed for the show.

A – Rehearsals are starting this week.

T – Set designs are coming together and the TD will be able to start ordering and construction soon. Main concern at the moment is getting enough painters onboard.

b. Pomona (Week 4 Corpus Main – Adam Mirsky)

S – 3%, publicity will kick in soon.

P – Full team, budget has been confirmed and their first prod team meeting is next week.

A – Fully cast, read through is on Monday, and rehearsals are scheduled.

T – Tech team is complete. Cubes are being hired for the set.

c. Wander (Week 5 ADC Main – Sophie Taylor)

S – 1%

P – They've had a full cast and crew meeting and are having their first prod meeting next week.

A – Rehearsals are starting this week.

T – All good.

d. The Producers (Week 8-9 ADC Main – Milly Parker)

S – 15%

P – Full prod team, first prod meeting next week.

A – Fully cast, rehearsals starting next week.

T – Full team, set plans should be finalised by the end of the month.

5. Freshers' Shows Evaluation

Theo Heymann created a feedback form but none of the fresher techies filled it in. He reports that anecdotally they all seemed happy, and many have continued to do more shows. Ellie Cole says that all of the actors were happy and many have been cast in more things. Sammie Ruston says that there was still quite a big gap between the techies and the actors, and next year's committee should brainstorm how to further address this. Milly Parker says that something we did well was creating a better connection between the Playroom show and the ADC shows. The event with the prod teams went well, and should be done again next year. There should have been more advance planning of which committee members could help out over the get-in weekend.

6. Edinburgh Show Selection

Oscar Yang explains that last applications opened mid-February, but we should do this earlier this year to give people more time to apply. It takes place during normal show selection so we should open earlier to give people more time. We should add

more things into the application guide so people understand the differences of Edinburgh shows. Carine Valarché suggests a talk. Sophie Taylor will organise something.

Action point: Sophie Taylor to organise this by February 4th.

The panel will be comprised of the incoming president, Andrew Tan, and two other members of the committee.

7. Presidential Election

The presidential election has to happen before Edinburgh show selection. Oscar Yang asks anyone who would want to run to send him a manifesto by the 24th of January. We will have hustings at the committee meeting on the 28th. Finalists can run if they are applying for a Masters but have to bear in mind the possibility of them not getting onto the Masters.

8. Constitutional Review

The constitutional review is happening on Wednesday, 17th January. The committee will have a chance to challenge changes we have made at the committee meeting on the 21st. After this the changes will be sent to the members of the club. If anyone challenges a change we've made, we will hold a Special General Meeting.

9. Partial Accounts and Club Show Budgets

Andrew Tan presents partial accounts and Club Shows Budgets.

Edinburgh shows usually lose us quite a lot of money. Charlotte Stephenson says that more guidance on venues is needed. One of the reasons *A Sudden Burst of Blinding Light* lost money is the venue was far too large and *Gilded Balloon* did not cater to their target audience.

18:50 Carine Valarché and Adam Mirsky leave

10. Club Dinner

The menu is decided.

Oscar Yang and the incoming president will each give a 5 minute speech between the main course and dessert, after which we will move to the second seating plan. The club is subsidising the dinner.

11. Info List

Club Dinner Save the Date

12. A.O.B

Sammie Ruston

All of the costumes have gone from the Club Office.

Andrew Tan

Asks everyone to finish clearing out the Club Office.

Asks when we will have the committee dinner. It will be after the handover meeting.

Milly Parker

John has asked Milly Parker what is to be done with props store during the theatre's renovation. The options are to close the props store, to move it to the lower bar store (which will be accessible during the redevelopment), or to move it somewhere else completely. Management is not keen on it being moved to the lower bar store. Katherine Ridley asks about moving it to the costume store. Sammie Ruston says there may be room but it's extremely inaccessible. Milly Parker says she would have to close it after the LTM get out so if we were to completely close the props store, shows will have had to get the props before then. Theo Heymann says that this mostly affects the next committee's SM Rep, so committing them to moving props in and out of the props store might not be fair. We agree to close the props store completely, and give shows plenty of warning that they will have to get props for next term and Edinburgh by the end of this term.

Meeting ends 19:11