

17:00 The meeting starts

**1. Apologies for Absence**

Received From: Abby Zucker, Gabriel Humphreys and Iain Blackwell (present via videolink)

Present: Alex Ridley, Zak Karimjee, Holly Mackinlay, Maya Yousif, Jessica Murdoch, Ruth Harvey, Conor Dumbrell, Caroline Yu, Lily Burge, Amelia Hill, Anna Zhou, Francesca Cosslett

**2. Minutes and Matters Arising**

None.

**3. Action Points**

a. *HM to email members about the appointment of a consultant.*

Done.

b. *AnZ to add consultant information to the website*

Done.

c. *HM to ask the ADC about ordering Pimms through them*

Deferred.

d. *HM to look into alternatives to Lafayette/enquire with Lafayette.*

Done. Waiting for responses from Lafayette.

e. *LB to talk to management about cast and crew list*

Done.

Jamie is very keen. Jack is very keen. They have said they will add it to the list of things the Production Manager asks a show about.

f. *Potential Freshers' Shows*

Done. A shortlist is assembled for the funding meeting on Tuesday.

17:05 ZK arrives.

g. *IB to send letter to Footlights*

This week/after exams.

h. *LB to rewrite props agreement and send to IB*

Done.

**4. Panto Show Contact**

A show contact for the Panto is required.

*AR volunteers..*

**5. Management Leaving Gifts - AR**



AR suggests that it would be nice to get ADC John/Jamie some leaving presents (they are technically CUADC members...)

*Action Point: ZK and FC/LB to ask around for ideas, and everyone else to have think.*

## **6. Breaking the Silence Campaign – GH**

GH has been in further contact and their suggested dates at the 29<sup>th</sup> May – 1<sup>st</sup> of June. They seem to think CUADC is a company of actors rather than a funding body.

HM ask whether they've realised that the dates are in the middle of exams and that people may not be able to do it/attend it. AH suggests it may be of appeal to those who had prelims.

AR suggests we tell them we'll post on the lists and Facebook for performers, but we will inform them to apply to the campaign directly.

*Action Point: GH to update Breaking the Silence.*

## **7. Moving Panto - AR**

AR posted in the Facebook group for The Producers, and LB posted in the Facebook group for Panto.

The points that were made are:

- Clash with the ETG preview weekend - could reduce technical involvement
- Would make set building much easier, and casual set builders would be more easily recruited
- For the casts the consensus was that it would be a positive move
- One mention of the cost of accommodation, but opinion still in favour
- People involved in both LTM and Panto said the timings for LTM were better
- There would be more time for rehearsing the production
- Some concern about fresher involvement, and whether they would be eager/able to stay for an extra week
- Moving Panto later would give us another main show slot for Michaelmas which could increase fresher involvement and reduce competition for Michaelmas slots
- Regarding the band, it is harder to find band members out of term, but once they were found they were more committed
- Concerns are raised about the ticketing to students, and how that would need to be reformed to make sure students have better access to the term time tickets
- Robin thought we were asking for Panto to be moved to the LTM slot and he was... confused...
- Moving Panto would be encouraging for science students to get involved as it



is currently near impossible for that level of commitment to be across two term weeks

*The committee vote unanimously to move the 2019 Panto to Michaelmas Weeks 8 and 9.*

*Action Point: AR to tell inform management and The Footlights of our decision.*

**8. Report from Exec - AR**

AR feedbacks from the meeting with the Executive Committee.

The building work at the ADC is going really well – so well that they are considering expanding it a bit.

Ticket prices will be going up a little bit, as happens every year, but hopefully it will make shows become more profitable as shows costs are not expected to rise by the same amounts.

The club cocktail was mentioned to Jack and his enthusiasm is unrestrained. He is already brainstorming ideas. It will be blue.

**9. Funding Meeting – AR + IB**

Details for the funding meeting are confirmed. AR, IB and CD are all confirmed to be attending, and at least two other committee members are required. The meeting is not compulsory but all who are able to attend are encouraged to do so.

**10. Finalists on the Mailing Lists - AnZ**

AnZ suggests ending emails out on the lists to remind finalists to sign up to the alumni mailing list with their personal email addresses.

AH asks whether people who have put personal emails on the membership form can be automatically moved over to the alumni mailing list? The new data protection laws probably mean that this is not possible, but why else do we collect personal email addresses at sign up?

AR says that this problem is interrelated and complex, and we should consult the ADC about the new data protection laws and update our privacy policy.

*Action Point: AH to talk to Jack about the mailing lists and confirm the new legal requirements. As soon as a new privacy policy is created and approved it will be sent to members.*

*All people managing mailing lists are to put information about the alumni list up.*

**11. Panto Update – AR + LB**

Director, producer, and writers for Panto are all confirmed, and the information will be launching on CamDram shortly, as will applications for other production team roles. Yay.



**12. ASDAN Update – AR + HM**

The ASDAN workshop participants have been selected, and preparations have begun. Everyone is very excited.

**13. Info List**

None.

**14. A.O.B**

FC: Reigen would like to us [reigen@cuadc.org](mailto:reigen@cuadc.org) for official press releases, is this possible? Everyone agrees that is fine (as long as they don't abuse it.)

RH: Rebecca Fry has asked for information about the tech resource to be sent out on the technicians' list. Is there anything people want to be said? The consensus is just to make it clear that the information will be transferred to a wiki over the summer.

AR: Report from Exec... again. They love the skills-share program and are very excited about the wiki. We're amazing.

AR: Would like her stash now please. HM says she has exams and stash is not a priority until after they done. AR will allow that as an excuse – for now.

17:50 meeting ends.

