

# Cambridge University Amateur Dramatic Club 3 Feb 2019, 17:00, Larkum

17:05 The meeting begins.

Brace yourselves for the fastest meeting in Committee history.

# 1. Apologies for Absence

Received from: Maya Yousif, Jess Murdoch, Lily Burge, Anna Zhou, and Francesca Cosslett.

Present: Alex Ridley, Iain Blackwell, Holly Mackinlay, Zak Karimjee, Amelia Hill, Caroline Yu, Conor Dumbrell, Ruth Harvey, Abby Zucker, and Gabriel Humphreys.

#### 2. Minutes and Matters Arising

None.

#### 3. Action Points

a. IB and MY to have chat about welfare.

Deferred.

b. IB to send out breakdown of accounts.

Deferred.

- c. AbZ to draft an email re: costume store and send it out to all the colleges. Done. All replies received so far have been no.
- d. RH to create a feedback form for Panto and AH to send it out in the Panto Facebook Groups.

Done

e. HM to call SGM and open Presidential nominations to Ordinary Members of the club.

Done.

f. HM to email Katherine Ridley and ask her to be our returning officer for the Presidential Election.

Done. KR has agreed to be the returning officer for the SGM, and would like to come to Club Dinner.

The committee vote unanimously for KR to be given a place at Club Dinner.

- g. GH to write some programme guidance for the publicity guide and send to Ellie.

  Deferred.
- h. LB to put something in the SM guide about fines and FC to put something in the producers' guide.

Deferred.

i. IB to add the breakdown of fines to the appendix.

Deferred.

j. AR to draft an email to management asking about the breakdown of fines, and to suggest that something about fines goes into the production manager's emails to the director and producer before show opening.

Deferred.

k. GH to push club shows on social media.
 In progress. GH tells everyone to click going and invite their friends to the SGM event. MY to begin organising the Edinburgh open-discussion event.

# 4. Show Reports

# a. Dirk Gently's Holistic Detective Agency

- S 25%. Posters are now up.
- P Full prod team meeting scheduled for today. The producer has asked to see past show sales in similar slot. AR says to contact management (Ellie).
- A Planned stagger through at the end of next week.
- T Everything fine and seems to be going well.

#### b. Atomic Jaya

- S 2%, but haven't started publicity yet.
- P All fine.
- A All fine.
- T All fine.

#### c. End of the Line

- S Sold out! Yay!
- P Apparently under budget! IB is pleased.
- A Well reviewed!
- T Fine, no problems.
- E Great support from Committee regarding funding/general support. Was a good chance to get new faces in Cambridge theatre. Cast and crew really enjoyed the process.

#### d. Legally Blonde, CD

- S 24% ranging from 7% to 58% across shows.
- P Opening a number of roles today: PLXs, ASMs, etc. Still need to find a Rufus!
- A Rehearsals are going fine, lot of cast and prod team involved in She Loves Me though so there's a bit of a slow down this week.
- T Set designers is meeting the ASD's and the TDs are planning to have a building plan ready in Week 4 to start building in Week 5. There is a request for a budget increase on lights.

Action Point: IB to arrange a meeting with the producer to go through all departments wanting an increase.

#### 5. Info List

GH asks for the skillshare link to be shared.

HM asks for a push to get the final few places for Club Dinner filled.

# 6. AOB

AR tells the committee that only RH as put herself forward to be on Show Selection and so she is uncontested and will be on the panel! CD says she will have the *most* fun!

CD asks if we can invite the BBC to Club Dinner because it's the same day as the Oscars, and we should stream it in the Larkum.

Action Point: AR asks everyone to send GH a description of their role on committee.

MY (in writing) would like to organise a CUADC chill/unwind session on th 17<sup>th</sup> if no one has any objections. We don't!

Action Point: MY to get in touch with Ellie to organise the event.

17:21 The meeting ends.