



Cambridge University
Amateur Dramatic Club

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Minutes, 26th April 2019, 13:00, Larkum

13:05 The meeting begins.

1. Apologies for Absence

Received from: Ollie Jones, Isabella Woods, Emily Senior (who will be arriving late), Meg Coslett (who will be arriving late)

Present: Lucia Revel-Chion, Susi Mauer, Nick Harris, Alistair Henfrey, Mariam Abdel-Razek, Tom Nunan, Fernando Georgiou, Daisy Everingham, Isobel Griffiths, Sam Frakes

2. Minutes and Matters Arising

None.

3. Action Points

- a. Releasing a feedback form for the new director's guide. *Deferred*.
AH states this will be up before next meeting.
- b. NH to make a document that describes exactly how the reimbursement process works. NH and LRC to have a meeting to discuss a new system and present a plan to committee. *Done*.
- c. ~~SM to organise a vote to determine whether she should be co-opted.~~

4. Show Reports

a. Saint Joan, MAR

S – not selling well; just reached 10% mark; no material to publicise on facebook; preview for TCS will be coming out soon

P – all good.

A – all good.

T – all good.

Action point: AH to talk to Sam Dean about sending out an email through the English faculty. IG to recommend publicity techniques (including radio interviews) to the producers of Saint Joan.

b. The Plague, OJ

S – 4 tickets sold.

P – The show has a full cast and production team.

A – There have been three rehearsals thus far and about a third of the play is blocked. A physicality workshop will help the actors with characterisation. There

are several monologues so line learning is a concern, but work on this has started early.

T – Set has been designed but building has not started. Music is almost completely written and there has been an initial meeting to discuss lighting.

5. Event Reports

a. Garden Party

Venue - undetermined.

Date - Sunday 16th June.

Pricing -

b. Club Dinner

Venue – undetermined.

Pricing –

Action point: MAR to email Trinity about pricing and availability for Club Dinner. AH to email Pembroke about pricing and availability for Garden Party.

6. Freshers

LRC sets the deadline for freshers' play suggestions to next week, as show selection should ideally be completed within the next few weeks.

LRC also reminds the committee that each representative should ensure their individual guides are up to date and accessible. The producer's and director's guides will now include details about what happens when shows over-run.

DE thinks stage management and tech workshops should be organised this year for incoming freshers. It is especially important that stage managers', designers' and technicians' reps collaborate on a workshops, so that incoming students are made aware of all available opportunities.

SF adds that it is important to explain the technical capabilities of the adc theatre (and corpus), as this will help with conceptions of set, lighting and other special effects.

LRC suggests that this year's freshers' should be a more collaborative experience in terms of getting involved with other theatre societies in Cambridge. This would, for example, help with creating a greater interest in tech-ing or designing comedy shows as well as plays and musicals.

Action point: actors', producers', stage managers', and technicians' reps to come up with vague workshop ideas in preparation for freshers' campaign.

7. Show selection

LRC informs the committee that CUMTS has expressed an interest in sitting in on show selection for easter term. It is decided that, if theatre management is in agreement with this, a representative from CUMTS should be allowed to listen in on any musical theatre pitches received.

Another committee member is needed to sit in on show selection with LRC. As all present committee members have exams during that time, it is decided that the offer will be extended to absent members before a decision is made.

13:30 Emily Senior arrives

8. Panto

Members of committee to sit on panto sub-committee/ selection panels:

Writers - MAR

Directors- TN

Producers - ES

9. A Tangent

FG notes that some of CUADC's email lists are not currently in use, notably including the writers' list. Although this list has been the responsibility of the directors' rep in the past, the committee agrees that the writing community has expanded to such an extent that it might be worth considering the introduction of a writers' representative on committee next year.

Then TN refers to SM as "Susanna Maier". Unacceptable.

13:49 MC arrives with Nando's.

10. Back to Panto

LRC asks if there are any issues committee would like to raise with Footlights. CUADC and Footlights are not entering a profit split debate this year, as there should hopefully be more involvement from Footlights with the writing, ensuring an equal division of responsibilities between the societies.

DE believes the writers of panto should be given a definitive deadline by week 5 so that the production team and actors are not having to tackle last minute edits up to a day before the show's opening.

MAR highlights that this deadline would also help to prevent issues with over-running.

The feedback for moving panto to weeks 8 and 9 was inconclusive and cannot be used to justify making any changes this year. Committee may push forward with this for 2020.

11. Reimbursements

NH and LRC had a meeting about using an ongoing reimbursement scheme. There are big holes in setting up a new bank account, however it is possible to make the switch to an online banking system. Online banking should help with delays on reimbursements and will give the club the capability to make instant transfers. Greater clarity on reimbursements will be achieved through the release of a resource explaining all steps and time-frames of the process.

12. Fringe Discussion Group

The fringe discussion group has been moved to the 10th June.

Action point: putting together some handouts for the event.

13. Stash

After a lengthy discussion it is decided that each member of committee will wear stash of a different colour. Yes, like 'The Wiggles'.

Action point: find an item of clothing that comes in 15 different colours.

14. BME Representation

MAR would like to note that the lack of BME representation in Cambridge shows is proving itself to be a big issue this term especially, with several shows being unable to cast any actors both in BME specific and non-BME specific roles.

LRC notes that the freshers' period is a good time to attempt to address this problem.

MAR suggests collaborating with other societies to find helpful ways to encourage BME students to get involved.

14:58 meeting ends.