



Cambridge University Amateur Dramatic Club

Agenda, 9th June 2019, 17:00, DR1

17:08 The meeting begins

1. Apologies for Absence

Received from: Meg Coslett, Mariam Abdel-Razek, Daisy Everingham, (Sam Frakes)

Present: Lucia Revel-Chion, Susi Mauer, Isobel Griffiths, Nick Harris, Tom Nunan, Alistair Henfrey, Oliver Jones, Lucy Tiller, Isabella Woods, Emily Senior, Fernando Georgiou

2. Minutes and Matters Arising

None.

2.5. OJ has had enough of being roasted for his velcro shoes

"I don't care anymore, I don't need to please you"

3. Action Points

- a. make FB posts to see if there is enough interest to justify arranging workshops. *Deferred (until next term)*
- b. Bella and Lucia to divide up the wiki pages and assign them to people on committee for editing. *Done - will be sent to Slack this week.*
- c. LRC and SM to contact potential consultants on accessibility resource. AH to go through list of rehearsal venues and check which ones have accessibility issues. *Half done - AH has re-published the list for people to add accessibility notes.*
- d. Actors', producers', stage managers' (Done), and technicians' reps to come up with vague workshop ideas in preparation for freshers' campaign. *Deferred.*
- e. Putting together some handouts for the fringe discussion group. *Deferred.*
- f. MC and ES to make a catalogue of costume store later this term/over summer. *Deferred.*
- g. Arrange meeting with the other societies to discuss topics and dates of the first panel discussions. *Deferred.*
- h. Everyone to go to welfare training. *Deferred. In their defence, Christine cancelled.*
- i. LRC, LT and SM to meet to organise fringe discussion. Done.
- j. Fernando to email Footlights about mics. *Deferred.*
- h. AH to talk to Ed Bankes about doing a workshop. Probably going to have to be in the Prod Office due to computers with photoshop. Has the TV screen. Done.
- i. All reps to do handout for their sections of membership at the Fringe. *Deferred.*

4. Show Reports

a. Escaped Alone, MC

S- 8% sold, production have had a meeting with management about publicity so have gathered some ideas for posts, headshots are being taken, posters and flyers are arriving on Wednesday and they will go up round town / be used for exit flyering as soon as possible

P- most processes are being covered- producer is chasing up cuadc membership of people involved

A- good- should get through to end of play today although many actors have been absent and missed rehearsals

T- still no lighting designer which is a bit concerning, sound design seems to be going well, set is proving a bit of a challenge, especially as the set designer is away until early next week

5. Event Reports

a. Garden Party

Venue - Churchill booked

Date - Sunday 16th June

Capacity - 90 people

b. Club Dinner

Venue - IG is setting up contact with Christ's, LRC and SM are looking into Michaelhouse

Date - ideally the 16th of March, but the 9th and 23rd would also work

Capacity - 100 +

6. Freshers

The upcoming freshers' campaign can be broken down into three sections.

(1) Freshers' Week Events

Freshers' Fair on the 8th and 9th of October - This is our first opportunity to introduce new students to CUADC. All committee members are expected to man the stall for a couple of hours a day.

Freshers' Friday on the 11th of October - On this day we will be providing tours of the theatre and the opportunity to ask any questions. People from a variety of subject backgrounds should be present. Freshers' show applications will also open on this day.

(2) Freshers' Shows Timeline

11.10	Freshers' Friday: applications and audition sign-ups open
18.10	closing date for production team applications
19/20.10	initial round of auditions and interviews

20.10	confirm core production teams for each show
25.10	deadline for the confirmation of ADs
26/27.10	recalls
27.10	deadline for casting decisions (evening)
rehearsal period	SPAT reports twice a week
17.11	start of get-in weekend; all members of the committee should be available to help out, but especially tech reps and anyone with tech experience

(3) Socials and Training

The 4 Saturdays between the confirmation of a prod team and putting up the shows will be workshop days organised by committee reps.

There will also be a pre-show social gathering in the bar every Wednesday.

Action point: SM to message Helena Fox about headshots for 'who to talk to' poster.

7. CUADC KeepCups

probably not going to happen.

8. 'Magnet Rose' Last Resort Funding

LRC informs the room that the week 7 Larkum show 'Magnet Rose' has applied to CUADC for last resort funding.

The present committee votes 10-1 in favour of accepting their application.

9. Garden Party

Currently, we have a barbecue and three tables.

Role and Budget Assignments

Organiser - MC

£150 Drinks - AH, ES, LT, FG

£ 50 Games - IG, SM

£ 250 Food - MEAT: IW, CHARCOAL: OJ, VEGGIE/VEGAN: LRC

£100 Rugs, Napkins, Cutlery, Plates, Tablecloths, Decor - TN, NH, DE

18:22 IW leaves

OJ insists that we should give people the opportunity to buy group photos from the garden party. LRC questions who would actually buy these, OJ retaliates: 'I'm a bitch for memorabilia'

Action point: OJ to contact a photographer and gather information on pricing

10. A.O.B

TN grad list

FG is looking into redesigning the website this summer. SM and TN put themselves forward to be on the sub-committee for this project.

18:43 meeting ends.