



Cambridge University
Amateur Dramatic Club

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Minutes, 10th October 2019, 17:00, Larkum

17:09 The meeting begins.

1. Apologies for Absence

Received from: Mariam Adbel-Razek, Lucia Revel-Chion (who will be leaving early), Alistair Henfrey (who will be arriving late)

Present: Susi Mauer, Nick Harris, Isabella Woods, Tom Nunan, Fernando Georgiou, Lucy Tiller, Meg Coslett, Isobel Griffiths, Sam Frakes, Ollie Jones, Daisy Everingham, Emily Senior

2. Minutes and Matters Arising

None.

3. Action Points

- A. Committee Headshots. *Deferred.*
- B. chat to management about how the Christmas Party works. *Deferred.*
- C. OJ to update/share Connor's audition questionnaires from last year with committee. Done.

4. Show Reports

a. The Convert, IW

S – Sales are low at the moment with only 51 tickets sold so far. Lucy and the producers are meant to be meeting Ellie at some point to discuss this.

P – Posters and flyers have arrived and will be put up asap.

A – Rehearsals are going well. Everyone is off script. There is a dance rehearsal happening tonight.

T – They are still looking for a DSM but have been put in touch with Daisy to try and find one. Dami will be meeting with Izzie about sound soon. Deasil has been brought on as a lighting designer as well as George.

b. Antigone, TN

No further updates since the last meeting.

5. Event Reports

a. Club Dinner

MC informs the committee that herself and LRC met with the Cambridge Arms Hotel to discuss club dinner on Tuesday.

Venue – The venue is an art deco themed hotel, it is fully accessible with ample space and bay windows that are decorated with college crests. A sound system and microphones will be provided. They propose having 2 menu options, one of which will be vegan. For drinks, they offer a prosecco reception that caters to one glass per person and, during the dinner, there will be 4 bottles of wine per table. They have also informed us that the dress code doesn't have to be black tie.

Pricing – 30-35 pounds per guest

Date - 16th of February

SM holds a vote to determine whether this venue should be booked. The committee votes unanimously in favour of this proposition.

6. Social Trips

LRC reminds the committee that CUADC socials start next week and that they should be pushed as much as possible at Freshers' Friday.

MC asks that the two members of the committee who are chaperoning a given social arrive at the ADC bar at 7pm to meet the other people attending the show.

LRC thinks she's got a hole in her tights.

7. Lent Term Show Selection

SM volunteers. As there are no objections and no further volunteers, it is agreed that SM will sit on the show selection panel for Lent term shows.

17:40 OJ leaves.

17:40 AH arrives.

17:41 LRC leaves.

8. Constitutional Review and SGM his Term

SM asks the committee to vote on whether they would like to add the role of 'Writers' Representative' to the current roles on the committee.

The committee votes unanimously in favour of amending the constitution to include a 'Writers' Rep'.

Action point: SM to send an email about the proposal to add a 'Writers' Representative' to CUADC members.

The discussion moves on to the constitutional amendments proposed by Junior Treasurer NH that would allow show reimbursements to occur through internet banking.

FG raises the concern that the amendments proposed by NH seem to remove the need for two signatures. He asks whether this is wise considering it increases the risk that somebody could run away with our money, and suggests that there be a cap put on how much money can be held in the internet banking account.

While AH agrees that it would be easier to take money if the two signature role were not enforced, he notes that if the JT really wanted to steal, he could currently do so pretty easily. This would be especially true if the JT and the President were to conspire together. Furthermore, having a single person in charge of a society's funds is not a hugely uncommon phenomenon in Cambridge theatre or, indeed, in the university at large. He asks the committee to consider that the benefits of using internet banking considerably outweigh this risk.

NH agrees and notes that one of the best things that could come of using internet banking, is that it would give the JT the ability to issue reimbursement from anywhere in the world. This prevents people from having to go weeks or months with considerable dents in their personal finances.

IG thinks that we should surely be able to trust an elected member of the committee.

IW is not convinced, she reminds the room that Donald Trump was elected.

MC asks IW if she is comparing NH to Donald Trump.

IW does not confirm or deny.

Due to the objections raised in discussion, the committee believes that the amendments should be amended to include further precautions for the prevention of theft. It is decided that the Junior Treasurer will be asked to present CUADC accounts at the start of every weekly meeting to insure transparency.

Action point: NH to add a compulsory weekly presentation of accounts to the proposed constitutional amendments.

All the members of the committee who are present agree to these revised amendments.

Action point: SM to gather votes from committee members who are not present.

9. AOB

DE informs the committee that she has been talking to Ellie about changing the way people sign up for stage management training. They have come up with the plan to hold SM training sessions every two weeks on a Friday, as group workshops should hopefully be less intimidating than individual training. Individual training will still be available to those who require it.

18:15 the meeting ends.