



# Cambridge University Amateur Dramatic Club

## Minutes, 27th October 2019, 17:00, Larkum

17:10 The meeting begins.

### 1. Apologies for Absence

Received from: Meg Coslett, Mariam Abdel Razek, Fernando Georgiou

Absent with no apology: Alistair Henfrey, Isabella Woods

Present: Susi Mauer, Lucia Revel-Chion, Nick Harris, Tom Nunan, Lucy Tiller, Isobel Griffiths, Sam Frakes, Ollie Jones, Daisy Everingham, Emily Senior

### 2. Minutes and Matters Arising

None.

### 3. Action Points

A. Committee Headshots. *Deferred. OJ to message David.*

### 4. Show Reports

#### a. The Convert, IW - none received

S – overall about 50% sales in the end!

P –

A –

T –

#### b. Antigone, TN

S – sold 7% but publicity hasn't been launched yet.

P – A full prod team has now been assembled and first meetings with everyone will be happening soon. The plan is to have a poster shoot on Saturday morning to create a poster by the deadline of Sunday evening (the concept is all set out, the photos just need to be taken!)

A – Full cast has also been assembled. Readthrough to happen asap.

T – Meetings this week (hopefully) to decide on set, lighting, costume and sound design.

*Action point: LRC to get in touch with Antigone to arrange a budget meeting.*

#### c. Nell Gwynn, MAR

None received.

#### **d. Beautiful Thing, AH**

**S** – No sales yet. Currently in the process of finding / confirming a production designer for all the publicity and coming up with event ideas (in collaboration with LGBTQ+ societies) to advertise the play.

**P** – The producers are thinking of posters, social media accounts, headshots and events etc. to advertise. Director and Producer discussed production meetings, rehearsals for the next few weeks and their visions for the poster design in a meeting today.

**A** – Cast and crew social happening tomorrow.

**T** – No contact made with tech team yet.

#### **e. The Bloody Chamber, OJ**

None received.

#### **f. Panto, LRC**

**S** – 98% of released tickets sold (about £26,000); second release is on Wednesday. The comp deadline is Tuesday morning so producer holds can also be released to the public. There is a show code (BIGBADWOLF) for cast and crew to share with close friends and family so they can book tickets before general second release so that tickets don't get sold out before someone's mum gets a chance. The second release has been announced on Cambridge Theatre

**P** – Prod team is nearly complete! Applications are still open for Assistant Sound Designer, Followspot Operators, Production Electricians (PLXs), Mic Runners and Photographer - but these will close when enough suitable applications have been received. Publicity is obviously fine from a sales perspective. Varsity are filming a documentary which will be released at the end of term for more \*hype\*. Headshots are booked in and the programme is nearly complete, just waiting for some bios and other bits e.g. director's welcome. Posters are printed & laminated and going up around town. They're not doing flyers because of the trees. Online publicity is also going, mostly on Cam Theatre, and a Facebook event will be created through CUADC's account soon. Varsity are also running a few articles from panto over the term as previews. First (almost complete) prod team meeting has already happened.

There has been a small issue with the MD who wasn't really turning up to anything so it's been decided that Sam & Laurence will be covering the MD role and Xavier will be associate MD (if he replies to the email and okays this).

**A** – Fully cast! And have had a readthrough. Cast & crew have been made aware of welfare mechanisms etc. Rehearsals started properly yesterday and it's all looking pretty sweet for now.

**T** – Initial meeting with Ellie about set with Zak (TD) has happened. That's coming along nicely and we're checking regularly to see if progress is good, which for now it seems to be. They are currently advertising for an assistant sound designer to help out Fernando. Contact has been made with all of the late

shows to let them know about stage space and they have met with the ballet show to make sure everyone is happy (they are). No issues to report (yet).

## **5. Event Reports**

### **a. Club Dinner**

Forms for Club Dinner will be signed and delivered to the venue by MC on Tuesday.

### **b. Christmas Party**

MC has asked about this and turns out it is our responsibility to organise! The current plan is for MC to meet with Ellie on Monday and discuss this properly. Predicted date of event: 1st December.

## **6. NH meeting with Richard**

LRC and NH met with Richard on Friday to consult on our proposed amendments. Richard expressed his support for these amendments but asked that we add a clause that sets a cash limit above which spending must be declared to the committee. Richard is currently trying to locate the Junior Proctor. When we have written confirmation of approval from the junior proctor, these amendments will be emailed out along with the proposed amendment for a writers' rep.

*Action point: SM to draft writers' rep amendment.*

## **7. CU International Development Society**

DE informs the committee that the Cambridge University International Development Society are hosting a called "Cambridge Theatre Change the World". In light of this, they have asked whether we know anyone who might be interested in sharing their opinions on why theatre is important for social development on the event's panel.

*Action point: SM to email the tour managers of the Rickshaw Theatre Project about involvement.*

## **8. Freshers' Shows**

We are still waiting for confirmation from lighting designer, sound designer and CLX for Nell Gwynn, as well as set and costume designers for The Bloody Chamber.

*Action point: set up budget meetings with producers and directors of freshers' shows.*

## **9. Workshop Update**

SF, DE, ES and IG update the committee on how their workshops went. General attendance was 3-6 people per workshop and they all seem to have gone really well.

LRC makes a general note that it might be worth emailing those who are involved in freshers' shows directly about coming to these workshops, so that we can make sure they are equipped to deal with their respective responsibilities.

## **10. Pitching**

LRC informs the committee that a member of Bread Theatre Company will be sitting on the show-selection panel this term!

## **11. AOB**

OJ has booked all of the rooms for Skillshare workshops.

17:54 The meeting ends.