



Cambridge University Amateur Dramatic Club

Minutes, 05.03.23, 15.00, Larkum Studio

1. Apologies for Absence

Present: Jessi Rogers, Katie Stapleton, Stan Hunt, Gemma Stapleton, Amber Heal, Eva Lemmy, Holly Varndell, Hugh Bowers, Wahida Seisay, Vivian Wang, Christopher Wordsworth, Frederick Upton, Freya Cowan

Absent with apologies: Stephanie Cho, Fiona Popplewell, Evie Chandler

2. Minutes and Matters Arising

These will be uploaded to a shared drive when we all have access we assume.

3. Designer's Rep

One official application which the committee agreed to accept.

4. Maybe Garden Party/Committee Social if Freya arrives

Can't set a date until FC checks availability. Has a list of suggestions: easiest would be Peterhouse Gardens, Selwyn, Newnham. FC says committee availability might be impossible but could attempt a CallTime.

5. Show Reports

a. Kiss Me, Kate!

Costume parade happened and went well, stagger through is underway. CW has given them more money. They have a lot of paint. SPAT from VW: tickets at 690, section 3 has been signed off, ASM and followspots are being recruited but they want to push it more, the set is still concerning. The set team has all their equipment, it is the build time that is concerning. Committee will push advertisements on socials for build help.

b. Greater Than Ourselves

CW confirms they are being funded by us. They are having their in right now. HV will check in over show week.

6. Fresher's Shows

VW, JR, SH and GS agree to form a subcommittee for reading/choosing fresher's plays.

7. Panto

AH suggests panto core prod meeting with some people from the 2022 Panto team to discuss key issues that need to not arise again.

8. Role Contacts

HB's great solution to fixing fresher's. To put out open applications, not within the committee that if someone is taking on a role within a mainshow e.g. a new technical director has an experienced "buddy" that they can get in contact with and who checks in on them. Would prevent the crisis management that often falls onto committee. Propose that one way of implementing it would be through a mailing list. Could create an editable spreadsheet that people could add their details too. HV suggests we roll out a trial to CUADC shows and potentially expand in M23. GS will advertise it through CUADC socials. Creation of a google form to submit interest and an excel sheet for overseeing data.

9. Varsity

HV has seen the notes from Varsity on the previous contact. HV wants to enforce press releases and updating the strike system so errors in gendering and names spelling result in strikes. Would suggest that strikes are recorded on a reviewer basis rather than against the entire publication. HV will take this to them before the end of term and ask EC to join her.

10. CamDram Advertising and Mailing Lists

AH wants to make mailing lists more well known and advertise them widely. FC suggests that at the start of each term. Hard to monitor whether shows are posting on both. FC suggests a facebook reminder that shows need to advertise on CamDram. VW suggests that her and JR collate open auditions and send them out in a mailing list.

11. Funding Decisions?

HV handover will happen! We can then discuss in much more detail at the next committee meeting. HV suggests the committee get an idea of shows that would be good to fund. 1984, The Seagull and One man, Two

Guvnors, and Mr Burns. CW will look into rights cost and ticket projections to suggest which shows would be good financially for us to fund.

12. Job Guides on Website

GS suggests a lot of them need updating or creating. No sound guide. Committee Reps need to look at updating it - Easter/Summer project. Potential deadline to be M23 so it is all ready for the next batch of freshers.

13. Welfare Warmups

VW wants it to be clear when shows are requesting funding that the Actor's Reps will do a welfare warmup at some point.

14. AOB

KS has a google document for the committee information. Committee photoshoot with Diana.

HB has been in contact with Ella Palmer, likely to be bringing back a wood only skip but it has to be clear that it **is** only for wood or it becomes redundant.

Encourage LED based rigs to reduce the electricity usage.

POA - all members know what to do over the next week

Meeting adjourned at: 16:20