



Cambridge University Amateur Dramatic Club

Minutes, 29.09.24, 8:00pm, online

1. Attendance

Present: Em Sparkes, Jessi Rogers, Emma Chandler, Charlotte Conybeare, Ruby Iverson, Amber Heal, Katie Stapleton, Gemma Stapleton, Harriet Regan, Kate Austin, Emma Dinnage, Nadia Hussein, Irisa Kwok

Absent with apologies: Angus Cha, Alice Roberts, Robert Woodland, Connor Nainthy

2. Minutes and Matters Arising

Send CC your pronouns if you haven't already

3. Freshers

3a Freshers Fair

^ Sign up for a slot to help run the stall

JR has a shift during freshers friday but requests that we 'show people the closet'

There is a new mailing list being set up which all theatre societies will use on Freshers Fair so that people can sign up for a one off email that covers all societies to try to unite the target from

ACTION: GS will make QR code and send to CC for flyer

3b ADC Freshers events

Freshers Friday sign up in document for tours. Other societies have been invited to help with tours as well

Get Involved carousel for all show roles

ACTION: KS to email Freya to override room booking limit for ADC Bar 2-6 on Saturday 19th

3c College freshers events

SIGN UP PLEASE AND THANK YOU KS

- Need people to sign up, and lead that event by contacting the college rep to organise it
- Pack to come out with presentation, speaker notes for no projector venues, and ice breaker activities

ACTION: Send HR freshers fair content for the Magdalene freshers fair

RI is working with the Shadwell society to put on the Caius freshers event, room booking pending

3d Workshops

- Link to spreadsheet of dates, times and locations and who is running them (this is at the top of the section)
- Publicity plans for these? There are images for each on canva with a cover and dates
- Reminder weekly round-up stories potentially on soc-adc-info@lists.cam.ac.uk
- CC suggests mem-ifying the cuadc instagram stories and also the creation of committee but as pokemon characters??
- General diversion about workshops for freshers and pyro spark boom?
- JR asks everyone to sign up for acting through song workshop, people are so ready to sign up

3e Freshers Plays

- It is important that we make sure management are being updated with our progress since the usual contacts (Producers, directors) haven't been set up yet
- Emergency cover plan, give a list of phone numbers and times to contact them in case people need help during the Sunday to Tuesday. EC is investigating a call forwarding system which will ring certain people at certain times. HR raises is this for welfare or tech problems, and the answer is both!

ACTION: EC to make a flow chart of who to forward different types of queries to internally

Discussion about call-backs, and the fresher directors should lead them (19th/20th October)

- in person SPAT reports
- NH Suggests a zoom call of a member of the freshers team and a member of their show contact team at a regular slot. NH, RI, JR to set up a regular slot
- GS will have funding meetings with directors and producers on the Fences get-in day (20th) , and introduce them to their show contact reps
- Posters and publicity ahead of recruitment. CC has slayed and is working on this. KS and GS are happy to look over the posters. CC generally planning to make cuadc publicity more approachable and fun for freshers
- Auditions and interviews (ensure that freshers are only in one show in week 6 by including that in the acceptance email they are agreeing that this is their one show.) The aim of this is to make sure that opportunities are maximised for as many people as possible.
- Review of goals of freshers plays and what our roles are. AH says PSA: remember to be patient and be nice, people may make silly decisions but we are here to support them. JR please consider them your little ducklings, stay with them as your mentor and don't abandon them. HR remember that freshers with zero theatre experience won't have all the terminology so keep your language accessible. If freshers seem quiet please invite them to speak and include them in the conversation. Also reminder that more camdram credits doesn't make you better, this is a hobby. ES contributes positive language around shows so that they don't become a self-fulfilling prophecy.

4. Fringe review

Main discussion pushed to next meeting. AH will book rooms for next year round of fringe pitching!

5. Show reports

ES has spoken with Fences team and doesn't have concerns. The team have positive mindsets and plans are in place to recruit the final cast members.

- Review of show contacts for next term.
- IK is contact for panto, ES and JR for Fences, RW for The Effect.

6. Social things

- Club dinner venues

RI is being regularly contacted by people that they emailed about club dinner. There is potential to move venues, and flexibility for external catering for the theme. IK suggests RI joins the foodie facebook group for insider discounts from restaurant chefs

- West end trip

Different shows are options, they are filtering through which ones are legit. RI will send a shortlist of options and people can react to shows they think are good

7. Workshops IK

- Hatrick productions workshop. Alumni and young creatives panel, January target for people who want to go into theatre when they graduate.
- Drama school/equity workshop. IK has been organising this and talking to people, slay, November

8. LTM shortlist

Not minuted. Please come forward if you want to do pitching with ES next term.

9. AOB

Send CC your pronouns

Sign up for slots at freshers fair and freshers friday and to help with at least one college event even if it's not at your college.

<https://docs.google.com/spreadsheets/d/1TTHbaQEUmjTZ5KLWIZiBJGqyVr2oCU90IZQOqJhr1U/edit?gid=264333431#gid=264333431>

Meeting adjourned at: 22:00