



# Cambridge University Amateur Dramatic Club

Minutes, 13.10.24, 2:00pm, Dressing room 2

## 1. Attendance

**Present:** Em Sparkes (online from sister act rehearsal), Jessi Rogers, Gemma Stapleton, Katie Stapleton, Irisa Kwok (until 14:21), Robert Woodland, Charlotte Conybeare, Ruby Iverson (online), Kate Austin, Alice Roberts, Angus Cha, Emma Chandler, Nadia Hussein

**Absent with apologies:** Emma Dinnage, Connor Nainthy, Amber Heal, Harriet Regan

## 2. Minutes and Matters Arising

Equity workshop scheduling - IK

2 options for dates 30th October or 1st November- Friday ideal for avoiding lateshow tech day

Stage available before 3pm

**ACTION:** KS to book 1-3pm on Stage, ES and Shadwell Society representatives to look into possibility of booking a college auditorium for an evening slot instead to make it more accessible to attend

## 3. Freshers + Freshers Assembly

Big thank you for all the hard work from committee over the past week. Over 120 people at freshers friday.

Recruitment:

- Many costume designers, Jessi is happy
- Plenty of other tech interested people in interviews, more slots next week
- Looking to combine some publicity and producer interested freshers across roles
- Many, many directors
- Plenty of strong auditions, not many male auditionees but looking great for the wolves! AR, HR and KA to meet to discuss planning recalls. CC mentions that it was an important point from forums to give people as much time as possible to look at recall extracts.

RW says there is a clare sound workshop about setting up sound for a band. EC to give sound inclined fresher emails to Rob to invite

DR1 and DR2 are booked for callbacks 11am-6pm Saturday

ACTION: KA to work on plan for timings that will cover all three shows

Freshers Assembly 11am Sat 26th: Health and safety, if people have anything they want to cover or should be covered. Then move into break-out groups (9 groups, each show contact to take their equivalent team e.g. Nadia to take 10 out 12 prod)

#### **4. Get Involved carousel - EC**

Look at the spreadsheets!

CC to do photography as publicity - EC to include in RA

#### **5. Termcard/socials/workshops - RI**

Club dinner - RI looking in to different venues

University Arms - quote was initially very high, RI has also been talking to them about food portions last year. They have offered external catering as an option but not financially viable

Hilton - marginally cheaper price, but very different vibe is the general consensus

Other options vary slightly but average is still around £60 (for non-drinking)

NH recommends Meet Cambridge as a website to contact venues

Typically the cost is subsidised by the CUADC - need to look at how much has been brought in by panto

ACTION: RI to look at Meet Cambridge and to keep talking to University Armsa about buffet options that would still be a three course sit down meal

## **7. Show reports**

Fences JR ES

S - 75 tickets sold

P - cast pushing online, with paid instagram ads, flyers got lost but in the process of being found

A - Still missing two cast members, NH talking to producer

T - Props and costume being worked on, LD came to Vanya get in but may need CLX assistance, AC to go to Fences lighting in (NH and EC to cover set build)

The Effect RW

S - 30 tickets but pending publicity

P - Physical posters going up soon

A - Some rehearsals have happened

T - prop making

Panto IK

S - 25% sold, about 1000 tickets

P - small poster delay but happening!

A - auditions are happening, lots of freshers, Wednesday slots all filled for auditions, in communication with ETG and actors reps about casting

T - TDs talking to Hugh and making sketchup files, set plans are very cool

## **8. AOB**

**Meeting adjourned at: 3pm**