



# Cambridge University Amateur Dramatic Club

Minutes, 17.11.24, 2:00pm, ADC DR2

## 1. Attendance

**Present:** Gemma Stapleton, Katie Stapleton, Irisa Kwok, Jessi Rogers, Emma Chandler, Angus Cha, Ruby Iverson, Em Sparkes, Amber Heal, Robert Woodland, Connor Nainthy, Kate Austin (online), Harriet Regan, Alice Roberts (online), Emma Dinnage, Nadia Hussein

**Absent with apologies:** Charlotte Conybeare

## 2. Minutes and Matters Arising

We did a welfare check-in and AC brought welfare popcorn. It was very well received. CN arrived to a round of applause after a Sister Act related absence.

## 3. Freshers Plays

Get-in updates. Plan for rest of today/tomorrow if anything needs flagging. Sales?

Paused currently for a counterweight to be maintained, but this is the first stop so far. Most people seem happy and have been learning new things. Lots of people here in the morning. Larkum booking for Back-ups band has been queried.

Most important is making sure people get trained, everyone gets a turn. Lots of lighting and sound cues that need teching ahead of the dress, but they currently are on track. When you are on call, try and be in the building (doing your work in clubroom etc) just to be a reassuring presence.

Discussion about a talk-back with the writer of Dungeness who is coming to see the last night of the show! Very exciting.

We should have a debrief with CUMTS about how both shows work together for freshers plays, and a stronger framework for next year.

Prod show contacts will send out a feedback form to each show, ideally on Tuesday so that in two weeks from now we have the feedback.

10 out of 12

Prod - NH - Actor - HR - Tech - EC

Wolves

Prod - JR - Actor - AR - Tech - AC

Dungeness

Prod - RI - Actor - ES - Tech - ED

#### **4. Show reports**

Panto

First band rehearsal yesterday.

Sold over 50%. Publicity going well. Act 1 stagger today. 2x 2nd ADs who are freshers which is great. Main discussion is around pushing publicity for midweek shows

#### **5. Membership Update - CN**

1. Collaboration with CUDAR so we can send newsletters out to alumni once a term. There is also a donation link which can give money to CUADC!
2. We now have a CUADC Alumni website made for free on google website. It has links to socials, data protection policy, and links to the newsletters.
3. No one picks up the membership cards. Should we move to electronic cards as a pdf? Or something you can put in your online wallet? General support from committee.

Many freshers still need membership. ES will send messages

#### **6. Socials**

Winter Party: been talking to Liv about this. People will need to help to set up/decorate on the day/

Club Dinner: masquerade, secret garden (floral). Menu discussions, will go back to them for bigger portions and more interesting foods considering the price?

Hadestown this week: everyone has been sent their tickets.

#### **7. Funding decisions for Lent pitching cycle**

NH leaves. Confidential discussion, not publically minuted.

## **8. Old schools audition pack and dates**

Finding actors and performers to work with Uni-led EDI training modules. Application pack coming from us and Footlights, filming end of November so application packs need to go out asap. Message ES if you want to be on the audition panel. ED volunteers, CN also. Very quick turn around from the uni but delaying to in the Christmas holidays is not accessible. ES will upload draft audition pack, hopefully to go out tomorrow evening.

## **9. Fringe pitching update**

Applications close tomorrow, remind people to apply!

## **10. AOB**

Committee secret Santa! ES will make a website thing, region of £5-10.

Discussion about when we're all going to JR's house for drinks and snacks.

Group O X Management meeting next week. Anything people want to share

- Evacuation chair training to be standardised?
- Readjust deadlines based on when they are in to avoid last minute panic, check automatic deadlines against availability
- Show sales reports are missing/ some people getting ones that are wrong?
- Wheelchair ramp is too steep in workshop? Someone measure this to check legal requirements. Access able page for FOH is very good, but could there be one for backstage areas as well, and Corpus Playroom.
- Cubbies for bag storage in clubroom
- NHs water bottle storage from Sister Act to become permanent.
- Room bookings - could the website be so that you can only book a room out of hours unless you are key holder trained
- General issues with delays in training, which is a problem from both ends
- Welfare link that was on Cambridge theatre to be reshared?

EC leaves to check on freshers, and returns.

**Meeting adjourned at: 16:00**