



# Cambridge University Amateur Dramatic Club

Minutes, 23/02/25, 14:30, Dressing Room 2

## 1. Attendance

Present: Katie Stapleton, Gemma Stapleton, Amber Heal, Chris Wordsworth, Lucy Twitney, Helen Lyster, Rosie Ellis, Sophia Orr, Enya Crowley, Scarlett Clegg, Amenie Groves (online), Bella Ofo, Lucy White, Finley Robertson, Tom Barry (arrived at 14:41), Harriet Regan (arrived at 15:11)

Absent with apologies: Angus Cha

## 2. Minutes and Matters Arising

All handover meetings should have happened by end of day.

All GS chats should've been arranged/happened.

## 3. Club Dinner

CC maybe photographing? Need committee pic

GS message CC to check

## 4. Panel

Went well! Think speakers would come back in future if asked!

## 5. Show Reports

Check new show contacts have made contact!

A Day in May - CW

Ticket sales improved over the week, really successful run! Prod team want to sit down and have a proper post-show evaluation with GS. CW to send out google form to cast and crew (GS send CW form). In future this form will be seen by LT.

Vera Stark - SO

Sales still a bit low, think it will pick up. Publicity going well, posting tiktok style stuff + trailer coming soon. Acting going well, whole show blocked. Stagger on Friday. Tech going well. Getting CUADC social sorted for Wednesday night. Sourcing pianist?

Jamie - KS

Sales 603 tickets sold, 150 more than last week. Headshots, programme and trailer in progress.

Production - 12 rehearsals this week.

Actors - 2 accent coaches have been found. Filled welfare roles, one for tech, one for actors. Hiring for wig artist, wigs are expensive though... KS would rather not go over budget. Maybe other areas they could save money instead. Discussed KS understudy plan.

Tech - Big tech meeting happening on Monday with management.

Doctor Faustus - TB

Sales - 59 tickets sold. Posters confirmed. Launch day on 28th.

Production - Opening for a producer. New budget proposal (not including set increase). Need to have an understanding of how much the set budget will increase before we agree. Should be able to find out about set by Wednesday.

Actors - Whole show blocked. Everyone getting on well.

Edinburgh Fringe - HR

S - Will go on sale in March.

P - Publicity schedule started on instagram aim to start tiktok content in march.

A - Audition pack for one remaining role is going out today. Hoping for full readthrough in week 8.

T - techie application will open week 8/1 depending on if we get an easter term preview slot.

Camden Fringe - AH/HR

Pack made, needs to be sent out.

Banned under 18s from doing CUADC fringe shows. If you've had your own work funded at Fringe by CUADC before you can't get it funded again (though you can still be involved in a show). HR wants to send out form/spreadsheet collecting info about previous experiences of accommodation at Fringe.

## **6. Re-Get-Involved Get-In - CW**

Vera Stark need help for get-in/get-out. Hoping this will help get ahead with Jamie tech stuff, everyone gets trained at Vera.

CW + others to help with get-in and teach people, been publicised on tech email this week. TB to post something on socials about this, CW will send details to publicity requests channel.

**7. Spotting problems around the theatre and feeding back - CW**

Management want to know what students think are the biggest problems with the theatre. SO suggests we make sure people know about the feedback form on our website, for maybe the more social side of things.

**8. Tech Rep Group Meeting - CW**

HL, KS, FR, CW to sort meeting.

**9. Welfare Training Workshop - GS**

SU will hopefully run this training. GS to give them date/time we can do. GS to ask how long it is, then try and schedule for an afternoon in week 7. GS to make committee calltime.

**10. Club Noticeboard - KS LT**

Want to update with the new committee! Group photo?

TB wants to take headshots! Before/after CUADC meetings over next few weeks.

TB to update club noticeboard with new names!

**11. Admin and Scheduling - GS**

GS to go through the shared drive, calendar and CUADC Mastersheet!

Everyone can use CUADC google calendar to see in workshops, shows etc.

**12. Garden Party - BO**

Looking into Peterhouse Deer Park. Will be Sunday 22nd June.

**13. Stash - LT**

Yazzoo Base Prices (+£6.60 for design)

Value Fleece - £14

Full Zip Fleece - £15 (both same brand as what last committee had I think?)

Basic Hoodie - £13  
Zip Hoodie - £18  
Quarter Zip - £18  
Basic Sweatshirt - £10  
Sweatshirt - £11

People happy with fleeces!

**14. AOB**

Prop store going well.

CW regular hours seemed to be helpful, just good to be available for others.

CUADC tiktok, BO keen to run, especially in the run up to freshers' shows.

**Meeting adjourned at: 15:34**