



Cambridge University Amateur Dramatic Club

Minutes, 02/03/25, 14:30, Larkum Studio

1. Attendance

Present: Gemma Stapleton, Amber Heal, Chris Wordsworth, Lucy Twitney, Rosie Ellis, Sophia Orr, Enya Crowley, Scarlett Clegg, Amenie Groves (online), Lucy White, Finley Robertson, Harriet Regan, Angus Cha (arrived at 14:39)

Absent with apologies: Katie Stapleton, Bella Ofo, Helen Lyster, Tom Barry

2. Minutes and Matters Arising

GS has sent calltime to slack to sort welfare training, please fill in!

3. Funding

4. Show Reports

Vera Stark - SO

Really need to push ticket sales for Wednesday-Saturday

Jamie - KS

Sales

714 total tickets sold amounting to £11,232.73 as at 24/02/25; 603 tickets sold this time last week

Poppy and Kitty are making our first trailer which we're hoping to drop next week. Headshots done and preparing for the programme (deadline 5th March).

Production

We've had 15 separate rehearsals throughout the week working on various scenes since the last update

Scenes are going well. Hoping to have all choreography learnt by Sunday 02/03 in our first stagger through. Very happy with rehearsal progress

Actors

Decided not to re-open for an understudy for Matthew. We will instead have James understudy, if necessary, but Matthew committed for full run

Three accent coaches have been found and have been introduced to cast

Kate is welfaring for cast and Sophie is welfaring for production & tech

Costume try-on happened on Thu 27/02 which went well. Haven't been successful in finding a wig artist. We have 3 costume assistants hired, and I've told Becky to reach out to Dragtime to try and use some of their costumes

Tech

Section 2 risk assessment finalised with the ADC. Next paperwork deadline is on 14/03 and that's section 3 & 4. Angus & Em (our TDs) are all over it

Holly also working well with team and present in meetings – full prod/tech meeting with Hugh & Freya happened on Mon 24/02

Doctor Faustus - TB

Sales - 59 tickets sold! On Monday we'll be contacting some literature/poetry societies to discuss them getting discounted group tickets, which should drive numbers up short term. Long term, I'm in no doubt we will sell well – posters seem to be doing their job...

Production – Our megapack is out and applications have come in, which is very exciting. MD is proving difficult to get a hold of, but I have a hunch he's just having a week six moment and will reappear. Other than that, all going well – largely at the expense of my free time/life, but that will change when we have a producer. Started sourcing props.

Actors – we had two dropouts at the start of this week! One out of nowhere, the other fairly expected – both had overcommitted and needed to prioritise academics. Both, also, in Stempenyu. So that set back our plans by a few days, but we have replacements, are still two months away from show week, and rehearsals are feeling really good. Have checked in with other performers and there's lots of excitement going around, so I'm confident in saying we're otherwise in a good place actor-wise.

Tech – costumes are being made, pyro plans are being drawn up, and I believe we're going to start building set this coming week. Of course, we're waiting on budget to confirm those plans will be possible – but things feel ready to spring up as soon as that's established.

Edinburgh Fringe - HR

Instagram going well and TikTok will start soon.

Currently holding auditions for Natalie. Full readthrough in week 8!

Applications for tech and welfare going out in week 7.

Camden Fringe - HR

Application form has gone out, no applications yet.

5. Organising termly CUADC forum - SO

Next sunday post-committee? Listening to what people want us to do in our roles.

GS will use calltime to set time.

6. Tech Workshop - FR

2 LDs potentially coming to do a workshop/open q&a about lighting design.

Week 2 Easter? Need a projection, flip chart etc.

FR to ask when they'll be available.

7. Stash - LT

<https://personalised.clothing/product/regatta-rg601-classic-fleece>

Decide then post-meeting LT will send out sizing form!

8. CUFA Social - LT (TB)

LT will follow up with TB and BO.

Happy to attach our name and publicise as long as CUFA are happy to organise.

9. Committee Snacks? - AH

AH will make a rota in the master spreadsheet to organise buying of these.

10. AOB

Meeting adjourned at: 15:18