



CUADC Committee Meeting Minutes Sunday 1st March 2026 at 14:30 | ADC Bar

1. Attendance

Expected Officers:

Scarlett Clegg, *President*
 Josh Pritchard, *Vice-President*
 Dhyan Ruparel, *Secretary*
 Finley Robertson, *Junior Treasurer*

Expected Members:

Ellie Russell, Chester Chen, Talia Davis, Lochie Mackie (arrived at 14:45), Caelyn Boey, Joseph Henderson, Jenna Braban, Bella Phillips, Thomas Gladstone

Absent with apologies: Edward Campbell, Sophia O’Callaghan, Kristy Poon, Scarlett Parker, Clotilde Dumont

2. Minutes and Matters Arising

- Backstage Tour Update (SC) - no update as of yet, SC is working on communications with ROH.
- End of Term Event Update (SC/BP) - bar booked, now need to convince people to work for the bar. Sub-Slack to be created to discuss logistics.
- Writers’ Competition Handover (TG) - TG to double check with his predecessor and then send emails to FR and JH about prize money and publicity.
- Audition Guide (SO/EC/CC) - Not yet made. Will be posted on Slack for edits before published with funding acceptances.

3. Show Reports

Show	Report	Committee Actions
<i>Little Women</i> (ADC Main L6) FR	<p>Sales: 403 tickets sold this week; flyers printed, Instagram alive with cast reveal coming soon.</p> <p>Production: Workload ramped up, extended rehearsals taking place. Miscommunication with ADC over volunteers has been supported.</p>	<p>CUADC helping at Get-In after meeting.</p>

	<p>Acting: Coming together. Some welfare concerns raised - not minuted.</p> <p>Technical: Paper Tech and set build/paint happening - get-in underway during committee meeting. Section 4 signed off.</p>	
<p><i>Into the Woods</i> (ADC Main L8/9) SC</p>	<p>Sales: picking up. Flyering lots including all major cafes. Working on a way to flyer neighbouring towns. Trailer filming next weekend, BTS film out next few days. Colleges have been accommodating in their support.</p> <p>Production: General progress is looking good; everyone is working hard. Stash and programme in the making.</p> <p>Acting: No rehearsal issues, doing general run throughs now. SC notes some cancellations due to timing and cancellations.</p> <p>Technical: Just had wood delivered, and the building is beginning to take shape slowly! All major roles have been filled.</p>	
<p><i>Medea</i> (ADC Main E1) CB</p>	<p>Sales: Photos engaging on socials. Posters arrived and happy with print. Will be putting up posters in throughout week with custom posters for each character to show off in their plodge etc. Would like to do more flyering. Looking to film rehearsals and videos in the coming week or two to make lots of content to fill the easter break gap.</p> <p>Production: no producer for MedeaX speaker series yet, actively searching.</p> <p>Acting: Big week of rehearsals, all going well with 1-to-1 rehearsals and dialogue scenes nearly all done. More to come next week. Welfare sorted.</p> <p>Tech: Positive advancements with TDs and management. Section 2 coming up with some workshop time during Into the Woods.</p>	
<p><i>Obsessive, Compulsive, Divine</i> (Ed Fringe) JP</p>	<p>Sales: Contingent on registration, needs deposit.</p> <p>Production: Rehearsals are going well, photos are being taken in Corpus this week, JP has advised that publicity begins asap now that Corpus run has been officially confirmed! Team have a few questions surrounding money - JP not sure what specific amount CUADC is contributing, or what we are covering, nor what has been done in the past without access to VP - JP getting in contact with GS to try and figure out a rough amount/what is usually done.</p>	<p>JP to organise budget meeting as matter of priority.</p> <p>JP to monitor welfare concern.</p>

	<p>Acting: Welfare concern discussed by committee.</p> <p>Technical: Not a priority at this stage. RB mentioned they wanted to use three blocks on stage? Could be sourced in Edinburgh, but not a fixed plan as of yet.</p>	
<p><i>Giving Out</i> (Camden Fringe) JP</p>	<p>Production: Need to find a producer - but still not on Camdram.</p> <p>Acting: Opened auditions, which will be happening next weekend (March 7th) and have quite a few applicants.</p>	
<p><i>Panto 2026</i> SC</p>	<p>Announced to the public this week - stay tuned for more information, a meeting between those involved and a Director/Composer appointment soon!</p>	

4. Funding Discussion (FR)

This discussion is not minuted due to confidentiality.

5. AOB

- Committee votes on minimum spending amount at which Junior Treasurer must alert members - £100 is decided as this amount.
- SC reminds all members to attend get-ins, particularly *Little Women* and *Into the Woods*.

Meeting adjourned at: 15:15
