



# Cambridge University Amateur Dramatic Club

Minutes, 18.02.24, 3:30pm, Larkum, Handover

## 1. Apologies for Absence

**Present:** Evie Chandler, Freya Cowan, Hugh Bowers, Chris Wordsworth, Holly Varndell, Irisa Kwok, Amber Heal, Stan Hunt, Gemma Stapleton, Robert Woodland, Charlotte Conybeare, Katie Stapleton, Kate Austin, Em Sparkes, Harriet Reagan, Alice Roberts, Fiona Poppewell, Eva Lemmy, Emma Chandler, Angus Cha, Steph Cho, Jessi Rogers, Vivian Wang.

**Absent with Apologies:** Ruby Iverson,

**Absent:** Quite a few idk who tbh.

## 2. Minutes and Matters Arising

## 3. Show Reports

### Constellation Street - FP

It's gone really well! Fab show! The writer came to see the last night and really enjoyed it. Corpus is very damp. Even the small dressing room stinks now. Some rumours that it is being fixed by Corpus.

### LTM - CW (new contact AR)

426 tickets sold, approx revenue 6k. Another bts video in the works. Paul Ashley is coming to photograph the stagger through. Budget has been slightly reallocated and approved by the incoming Junior Treasurer.

### Marlowe Shakespeare - HV

Difficulty in communications.

### Vegas! - EC (new contact AH)

Venues have been applied for, everything is on track. Core prod meeting happening this week.

## **Camden Fringe Update - EC (new contact AH)**

We're sending two shows, one full and one partial. Fully funding Heart of a Dog. Partially funding Booke of Margery Kemp. Margery are slightly further ahead, but they already had a producer attached. They're working on a venue. Miles has been busy with Doggeral this week but will be scheduling a sit down meeting soon to get the application form sent off.

### **4. Co-Option - EL**

Producer's Rep: 2 applicants - voted through 16 yes to first candidate.

Membership & Alumni Secretary: 1 applicant - voted through 16 yes.

Stage Manager's Rep: 1 applicant - voted through 16 yes.

### **5. Show Funding for Easter - HV**

Programming is happening Monday 19th to be announced Wednesday 21st. HV will attend the committee meeting on 25th to advise on show funding for the Easter term. Generally at least 1 ADC main and 1 Playroom main per term. Don't fund two in the same week, and preferably not two in subsequent weeks.

### **6. Outgoing Committee Interviews - ES**

ES and AH would like to offer interviews for all committee members to talk through their role and what worked well.

### **7. Open Forums: Pitching and Casting - ES**

To happen soon after programming. In collaboration with CUMTS and BREAD. To clarify the pitching process and how decisions are made. To hold a race open forum and a gender and sexuality in casting open forum. To encourage prod teams from shows we are funding to come to those. HV advises that management are kept in the loop to avoid any confidentiality issues. HR asks if we can also hold a forum on disability and access.

**8. Alumni Outreach and Partnerships - ES/HV**

In exec came up that the theatre needs money but it is very complicated to donate to the ADC as a department of the university. If donations come to the CUADC that's fine. Need to talk to someone in the Uni to make sure it is legal. New membership sec will be responsible for planning a fundraising programme.

**9. Handovers**

Who hasn't had one yet? IK needs one from FU. KA likely needs one from WS.

**10. Mandate Change - CW**

In the handover meeting, we agreed unanimously that Em Sparkes (New President) and Gemma Stapleton (New Junior Treasurer), will be added as the authorised signatories on the Metrobank Account. The signing rule will be one to sign (for any amount.) Holly Varndell (Old President) and Chris Wordsworth (Old Junior Treasurer) will be taken off the account. Richard Barnes will not change his role on the account.

**AOB:** HV is having a "debrief" with Luke Dell in the coming week. Any comments to be passed on should be sent to HV. Oh and FC says expect a bill for the piano. Any email issues please contact RW.

**Meeting adjourned at: 16:26.**